

# Idaho Digital Learning Alliance

Meeting of the Board of Directors

BSU, CCP Building, 777 W. Main Street, Boise ID 83702

August 1, 2023

Tuesday, August 1, 2023

4:00 PM

| <b>Board Members Present</b>  | <b>Board Members Absent</b> |
|---|-----------------------------|
| Mr. Randy Jensen<br>Mr. Lance Hansen<br>Mr. John Stiffler<br>Mr. Anthony Butler<br>Mr. Brian Lee<br>Mr. Jeff Schutte<br>Mr. Ryan Cantrell<br>Mr. Norm Stewart |                             |
| <b>Staff Members Present</b>  |                             |
| Ms. Kim Caldrony<br>Mr. Jeff Simmons<br>Mr. Ryan Gravette<br>Mr. Brian Smith<br>Mr. Lew Huskey  |                             |
| <b>Others Present</b>   |                             |
| Dr. Sin Ming Loo  |                             |

## Call to Order, Introductions, and Welcome

4:00 PM

### *I. Agenda*

The meeting began at 4:04 p.m.

#### 1. Agenda

A motion to approve the agenda as presented was made by Mr. Lance Hansen and seconded by Mr. Jeff Schutte. The motion is unanimous.

### *II. Consent Agenda*

1. Approval of the Minutes
2. Expenditures
3. Personnel

A motion to approve the consent agenda was made by Mr. Anthony Butler and seconded by Mr. Lance Hansen. The motion is unanimous.

### *III. Action Items*

1. New Board Member Position – Mr. Norm Stewart

A motion to accept Mr. Norm Stewart to fill a position on the IDLA Board of Directors was made by Mr. Brian Lee and seconded by Mr. John Stiffler. The motion is unanimous.

2. Oath of Office – Mr. Norm Stewart

A motion to accept the Oath of Office after Mr. Norm Stewart recited the verbiage was made by Mr. Lance Hansen and seconded by Mr. Jeff Schutte. The motion is unanimous.

3. Vice Chair Appointment

A motion to nominate Mr. Lance Hansen to Vice Chair of the Board of Directors was made by Mr. Brian Lee and seconded by Mr. Anthony Butler. The motion is unanimous.

4. Fund Balance Policy

A fund balance proposal of a minimum of 8% was brought forward for approval. This is after recommendation from the LSO office and the auditor. The board would like the recommendation from the LSO to be given in writing and brought back in either September or October for a second reading. A motion to accept the first reading of the policy was made by Mr. Anthony Butler and seconded by Mr. Lance Hansen. The motion is unanimous.

5. IDLA Library Materials Selection Policy

The policy for library materials selection was presented for approval. The Board requests that there is a path in the policy on how to find a comprehensive list and the procedure is outlined on how a decision is based if a complaint is initiated. Bring the policy back for a new reading. A motion to approve the first reading of the policy was made by Mr. Lance Hansen and seconded by Mr. Anthony Butler. The motion is unanimous.

#### *IV. Updates*

1. Board Member Round Robin

Each board member provided a few sentences about what is happening in their regions, districts, and industries. Hiring, training, new contracts for fabrication were discussed.  
Board Member Position – Mr. Jeff Simmons

Mr. Simmons spoke to update the Board on the current positions and members. Mr. Brian Lee will remain on the Board however, he will now be a Superintendent in the Nezperce School District as of July 1<sup>st</sup>, 2023. A new board member will join the August 2023 meeting to be sworn in that will take the place of exiting Board member, Dr. Brady Dickinson.

2. Semi-Conductor Update – Dr. Sin Ming Loo & Ms. Jolene Montoya

Dr. Sin Ming Loo and Ms. Jolene Montoya spoke of the partnership which has resulted in courses being built and thus giving students access to explore this field.

3. Clarity Update – Mr. Ryan Gravette

Mr. Ryan Gravette gave a presentation updating the board as to the progress, roll out, successes and what has been learned thus far that will necessitate changes. The teachers have begun using this and the next group will be supervision and instruction.

4. Student Enrollment Numbers – Mr. Jeff Simmons

Mr. Jeff Simmons provided the board with the most up to date enrollment numbers for summer. This is higher than last summer and right on track.

5. Student Achievement – Mr. Jeff Simmons

Mr. Jeff Simmons shared a highlight from a student in the Council SD. The student is headed to U of I as a business major and graduated high school early because of taking IDLA courses.

6. Technical Certificates – Mr. Jeff Simmons and Ms. Jolene Montoya  
Mr. Jeff Simmons spoke on this being one of the strategic goals. The curriculum department has two new FTE's, a contractor in place and 14 new CTE cluster courses. Great conversations have been had with the SDE. There is a grant partnerships available. IDLA is partnering with the IBE for registered apprenticeship opportunities.
7. SDE Funding Committee Meeting Updates – Mr. Jeff Simmons and Mr. Brian Smith  
Mr. Jeff Simmons briefed the board about the funding committee that the SDE is leading. A second meeting is taking place this Friday that Mr. Simmons has been invited to attend. The Superintendent of public instruction is striving to take the 7 different budgets down to just 3. The proposal is to make IDLA its own budget, its own appropriation. If this should happen, Mr. Simmons strongly believes that this will cap IDLA's ability to grow and meet the needs of school districts and students, also capping our enrollment. During this update there was concern expressed about the level and depth of financial transparency available to the public on IDLA's website. A member of the board recommended and encouraged the IDLA board and staff to ensure IDLA staff salaries are available to the public for review – through Transparent Idaho or by another means and IDLA expenditures are reported on IDLA website.
8. Communication Strategy – Mr. Jeff Simmons & Mr. Brian Smith  
Mr. Jeff Simmons recognizes that the SDE funding committee has brought about the need for a communication strategy. A couple of companies were interviewed and Mr. Simmons and team feel that the company, Against is the best fit for what is needed. The work will begin in November and run through June of 2024. There is a monthly retainer that Mr. Simmons will negotiate and try to have reduced. It was recommended by the Board members that this conversation be put on hold at least until after there is resolution by the SDE funding committee.  
A motion to adjourn the meeting was made by Mr. Anthony Butler and seconded by Mr. John Stiffler at 6:42 p.m.

#### *V. 2023-2024 Board Meeting Dates*

- Tuesday, September 12, 2023 – Virtual 10:00 a.m. MST
- Monday, October 9, 2023 – Virtual 10:00 a.m. MST
- Tuesday, November 14, 2023 – Face to Face, Boise, 3:00 p.m. MST
- Tuesday, January 16, 2024 – Virtual 11:00 a.m. MST
- Tuesday, February 6, 2024 – Face to Face, Boise, 3:00 p.m. MST
- Tuesday, April 9, 2024 – Virtual, 11:00 a.m. MST
- Tuesday, May 14, 2024 – Virtual 10:00 a.m. MST
- Tuesday, June 11, 2024 – Face to Face, Boise, Noon MST

