

Idaho Digital Learning Alliance

Meeting of the Board of Directors

Idaho Digital Learning, 3324 S. Milwaukee Street, Ste 120, Boise ID 83709

February 6, 2024

Tuesday, February 6, 2024 @ 4:15 PM

Board Members Present

-

Board Members Absent

-

Staff Members Present

-

Others Present

-

Call to Order, Introductions, and Welcome @ 4:15 PM

I. Agenda

II. Consent Agenda

1. Approval of the Minutes
2. Expenditures
3. Personnel

III. Action Items

1. Intellectual Property Policy - 2nd Reading

IV. Updates

1. Clarity Update - Mr. Jeff Simmons & Mr. Ryan Gravette
2. DNS Takeover Update - Mr. Ryan Gravette
3. FY 2024 Budget Update - Mr. Brian Smith
4. Sole Source Notice - Mr. Brian Smith
5. Legislative Update - Mr. Jeff Simmons
6. Student Enrollment - Mr. Jeff Simmons
7. Student Achievement - Mr. Jeff Simmons

2023-2024 Board Meeting Dates

- Tuesday, April 9, 2024 – Virtual, 11:00 a.m. MST
- Tuesday, May 14, 2024 – Virtual 10:00 a.m. MST
- Tuesday, June 11, 2024 – Face to Face, Boise, Noon

Idaho Digital Learning Alliance

Virtual Meeting of the Board of Directors
3324 S. Milwaukee Lane, Suite 120, Boise ID 83709
January 16, 2024

Tuesday, January 16, 2024 @ 11:00 AM

Board Members Present

- Brian Lee, Randy Jensen, Anthony Butler, Lance Hansen, Jeff Schutte, Norm Stewart, Ryan Cantrell, John Stiffler

Board Members Absent

-

Staff Members Present

- Jeff Simmons, Ryan Gravette, Brian Smith, Jeff Farden, Kim Caldroney

Others Present

-

Call to Order, Introductions, and Welcome @ 11:00 AM

I. Agenda

The meeting began at 11:03 a.m.

A motion to approve the agenda was made by Mr. Jeff Schutte and seconded by Mr. Anthony Butler. The motion is unanimous.

II. Consent Agenda

1. Approval of the Minutes
2. Expenditures
3. Personnel

A motion to approve the consent agenda was made by Mr. Brian Lee and seconded by Mr. Norm Stewart. The motion is unanimous.

III. Action Items

1. Intellectual Property Policy - First Reading

A motion to approve the first reading was made by Mr. Anthony Butler and seconded by Mr. John Stiffler. The motion is unanimous.

IV. Updates

1. Round Robin Update - All

With recent weather most Superintendent and Principal Board members all were dealing with the same challenges with keeping schools open for kids while maintaining safety or closing them and tapping into snow days. From plumbing issues to transportation issues the obstacles were

widespread. Citizens at Large Board members, business remains steady and consistent. Legislative session is also consuming much time for calendars and schedules.

2. Clarity Outside Sales Proposal- Mr. [Ryan Gravette](#) & Mr. Jeff Simmons
Mr. Simmons updated on discussions with Learning Mate. In February the AASA conference in San Diego takes place. Learning Mate wants to use the sales proposal to speak to districts. IDLA is working to have an agreement in place before then. If any Board member has input or any concern, please let Mr. Simmons know.
Mr. Simmons reiterated that there will be no sales of the system within the state of Idaho. Only out-of-state entities
3. Superintendent Evaluation Process - Mr. [Jeff Simmons](#)
Mr. Simmons updated the board as to how he came up with the proposed process for evaluation. With access to teacher vitae, he pulled the info in the packet from that system. The Superintendent completes a self evaluation before March and works with the Board Chair. There will be a formal evaluation each year in May. The Board members suggest using artifacts for points of reference.
4. Emergency Response Plan Model Policy - Mr. [Jeff Simmons](#)
Mr. Simmons has had discussions with the IDLAI management team on how to handle situations and what needs to be documented. He reached out to VLLA group. They do not have one either at this time but expressed interest in collaborating. With their being interest, now exploring working on Virtual school emergency response plans. This will go to the Executive Director group next week on model policies and what other virtual schools can grab to use. Some of the ISBA model policies can be used to help get things rolling.
Mr. Brian Lee asked what would you put in an emergency plan? Mr. Simmons said the focus will be on Cybersecurity-type items.. How to respond if an employee is at a school that has an incident. IDLA will work through the ISBA model policy manual and identify policies that are relevant to IDLA to bring to the Board.
5. Legislation Update - Mr. Jeff Simmons
Mr. Simmons gave the legislative update. The IDLA rule update is on the House and Senate Education committee agendas tomorrow. A reduction to the word count, there is nothing overly concerning. IDLA legislation has not yet been introduced, continuing work with Rep Petzke. The only change is in the wording to adjusted annually by, to compounded annually by. Also, working on changes to the funding formula. There is interest from other legislators that want to have input on this bill. If there are major changes, the Board members will be updated on this. It looks like a few more weeks before the legislation is introduced. Working on creating two budgets to know what next year is going to look like. If no legislation is run the funding formula stays the same as it is now.
JFAC is much different this year, our hearing is for March 6th, the end of the calendar. Our presentation will be given by Jared Tatro, of the LSO. IDLA can answer questions.
Likely changes will take place before the March 6th presentation to JFAC.
Mr. Simmons spoke of House Bill 386, rewriting all charter school code. Not sure yet if it impacts IDLA, have some questions on that one.
Nothing formal on Drivers Ed yet, a bill was brought forward last year.
Senate Bill 1219- telework for state employees. Limiting the amount of hybrid work you can do as a state agency. Affects remote employees throughout the state.
6. Student Enrollment - Mr. [Jeff Simmons](#)
Mr. Simmons - as of last week the enrollment numbers are above last spring. Students are also enrolling sooner in the enrollment period. Still expecting an increase for spring enrollment overall. Growth has been seen in 8th grade career exploration course, and there are several new courses.
7. Student Achievement - Mr. [Jeff Simmons](#)

Mr. Simmons. -a teacher from School of the Deaf and Blind was working with 3 low vision students in IDLA classes. The biggest difference is our teachers expect our students to learn and work with them to learn the content of the course. Great feedback was received for what works well for students with low vision. We are planning on heading there later this month and a student stories success will be added to our website.

The meeting adjourned at 11:56 a.m. A motion was made by Mr.Brian Lee and, seconded by Mr. Lance Hansen. The motion is unanimous.

2024 Board Meeting Dates

- Tuesday, February 6, 2024 – Face to Face, Boise, 3:00 p.m. MST
- Tuesday, April 9, 2024 – Virtual, 11:00 a.m. MST
- Tuesday, May 14, 2024 – Virtual 10:00 a.m. MST
- Tuesday, June 11, 2024 – Face to Face, Boise, Noon



EXPENDITURES FOR BOARD APPROVAL

[01/12/2024 THGROUGH 01/31/2024](#)

	Opening Bal 01/12/2024	01/12/2024 thru 01/31/2024	FY2324 Ending	FY2324 Approved Budget (June 2023)	FY2324 Remaining	
SUPERVISION & INSTRUCTION						
100.500.300.000.000	INSTRUCTION - STUDENT MENTOR PROGRAM	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00
100.500.313.100.000	SUPERVISION & INSTRUCTION - FACULTY TRAINING	\$0.00	\$0.00	\$0.00	\$100,000.00	\$100,000.00
100.500.381.000.000	INSTRUCTION - STAFF TRAINING & TRAVEL	\$20,984.86	\$0.00	\$20,984.86	\$25,000.00	\$4,015.14
100.500.440.000.000	INSTRUCTION - TEXTBOOKS	\$85.00	\$0.00	\$85.00	\$10,000.00	\$9,915.00
100.500.410.000.000	INSTRUCTION - SUPPLIES & MATERIALS	\$495.47	\$44.43	\$539.90	\$2,500.00	\$1,960.10
100.640.312.000.000	SUPERVISION - CONTRACTED SERVICES	\$212,687.32	\$0.00	\$212,687.32	\$850,000.00	\$637,312.68
100.640.381.000.000	SUPERVISION - STAFF TRAINING & TRAVEL	\$6,444.24	\$0.00	\$6,444.24	\$25,000.00	\$18,555.76
100.640.410.000.000	SUPERVISION - SUPPLIES & MATERIALS	\$19.81	\$0.00	\$19.81	\$2,500.00	\$2,480.19
TOTAL:		\$240,716.70	\$44.43	\$240,761.13	\$1,025,000.00	\$784,238.87
CURRICULUM PROGRAMS						
100.510.312.000.000	CONTENT DEVELOPMENT SERVICES	\$83,197.00	\$2,607.00	\$85,804.00	\$225,000.00	\$139,196.00
100.510.381.000.000	CURRICULUM - STAFF TRAINING & TRAVEL	\$30,560.45	\$102.00	\$30,662.45	\$45,000.00	\$14,337.55
100.510.440.000.000	CURRICULUM - EDUCATIONAL CONTENT LICENSING AND SUPPORT	\$136,528.79	\$5,000.00	\$141,528.79	\$325,000.00	\$183,471.21
100.510.410.000.000	CURRICULUM - SUPPLIES & MATERIALS	\$2,701.51	\$0.00	\$2,701.51	\$5,000.00	\$2,298.49
TOTAL:		\$252,987.75	\$7,709.00	\$260,696.75	\$600,000.00	\$337,004.76
ELEMENTARY PROGRAMS						
100.512.312.000.000	ELEMENTARY - CONTRACTED SERVICES	\$49,693.20	\$0.00	\$49,693.20	\$100,000.00	\$50,306.80
100.512.381.000.000	ELEMENTARY - STAFF TRAINING & TRAVEL	\$8,209.22	\$0.00	\$8,209.22	\$20,000.00	\$11,790.78
100.512.410.000.000	ELEMENTARY - SUPPLIES & MATERIALS	\$2,499.95	\$0.00	\$2,499.95	\$5,000.00	\$2,500.05
100.512.440.000.000	ELEMENTARY - CONTENT LICENSING & SUPPORT	\$1,039.50	\$0.00	\$1,039.50	\$30,000.00	\$28,960.50
100.512.555.000.000	ELEMENTARY - TECHNOLOGY HARDWARE	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
TOTAL:		\$61,441.87	\$0.00	\$61,441.87	\$156,000.00	\$94,558.13
DISTRICT PROGRAMS						
100.600.312.000.000	DISTRICT COORDINATION & IMPLEMENTATION	\$19,596.58	\$0.00	\$19,596.58	\$35,000.00	\$15,403.42
100.600.381.000.000	DISTRICT PROGRAMS - STAFF TRAINING & TRAVEL	\$49,323.51	\$1,181.08	\$50,504.59	\$90,000.00	\$39,495.41
100.600.410.000.000	DISTRICT PROGRAMS - SUPPLIES & MATERIALS	\$3,846.71	\$4,245.00	\$8,091.71	\$5,000.00	-\$3,091.71
TOTAL:		\$72,766.80	\$5,426.08	\$78,192.88	\$130,000.00	\$51,807.12
INFORMATION AND TECHNOLOGY						
100.623.312.100.000	CONTRACTED SERVICES - PROGRAMMING	\$188,754.51	\$26,806.90	\$215,561.41	\$250,000.00	\$34,438.59
100.623.312.200.000	CONTRACTED SERVICES - GENERAL	\$52,877.98	\$10,317.50	\$63,195.48	\$100,000.00	\$36,804.52
100.623.312.201.000	CONTRACTED SERVICES - CLARITY PROJECT	\$394,211.42	\$22,318.75	\$416,530.17	\$646,934.00	\$230,403.83
100.623.350.000.000	ORGANIZATIONAL COMMUNICATION	\$122,680.28	\$923.32	\$123,603.60	\$250,000.00	\$126,396.40
100.623.381.000.000	TECHNOLOGY - STAFF TRAINING & TRAVEL	\$21,403.48	\$84.99	\$21,488.47	\$40,000.00	\$18,511.53
100.623.410.000.000	TECHNOLOGY - SUPPLIES & MATERIALS	\$525.95	\$0.00	\$525.95	\$5,000.00	\$4,474.05
100.623.460.100.000	TECHNOLOGY - SOFTWARE	\$102,878.80	\$19.99	\$102,898.79	\$135,000.00	\$32,101.21
100.623.460.200.000	TECHNOLOGY - LMS & SUPPORT	\$192,478.47	\$0.00	\$192,478.47	\$220,000.00	\$27,521.53
100.623.555.000.000	TECHNOLOGY - HARDWARE	\$25,650.52	\$5,033.34	\$30,683.86	\$150,000.00	\$119,316.14
100.623.556.000.000	TECHNOLOGY - SECURITY	\$3,415.55	\$0.00	\$3,415.55	\$40,000.00	\$36,584.45
100.623.557.000.000	TECHNOLOGY - INFRASTRUCTURE	\$79,759.21	\$0.00	\$79,759.21	\$175,000.00	\$95,240.79
TOTAL:		\$1,184,636.17	\$65,504.79	\$1,250,140.96	\$2,011,934.00	\$761,793.04
BUSINESS OPERATIONS						
100.651.312.000.000	OPERATIONS - CONTRACTED PROFESSIONAL SERVICES	\$20,227.30	\$297.50	\$20,524.80	\$35,000.00	\$14,475.20
100.651.315.000.000	OPERATIONS - STAFF EDUCATIONAL PROGRAM	\$21,439.83	\$0.00	\$21,439.83	\$50,000.00	\$28,560.17
100.651.321.000.000	OPERATIONS - FACILITY & OCCUPANCY	\$86,396.75	\$0.00	\$86,396.75	\$95,000.00	\$8,603.25
100.651.335.000.000	OPERATIONS - LIABILITY INSURANCE	\$5,873.34	\$0.00	\$5,873.34	\$2,500.00	-\$3,373.34
100.651.350.000.000	DISTRICT SERVICES AND COMMUNICATION	\$67,558.91	\$8,000.00	\$75,558.91	\$100,000.00	\$24,441.09
100.651.355.000.000	OPERATIONS - STAFFING EXPENDITURES	\$12,369.40	\$0.00	\$12,369.40	\$15,000.00	\$2,630.60
100.651.381.000.000	OPERATIONS - STAFF TRAINING & TRAVEL	\$27,015.46	\$103.97	\$27,119.43	\$40,000.00	\$12,880.57
100.651.382.000.000	BOARD OF DIRECTORS - TRAINING AND TRAVEL	\$3,461.56	\$0.00	\$3,461.56	\$10,000.00	\$6,538.44
100.651.410.000.000	OPERATIONS - OFFICE SUPPLIES AND MATERIALS	\$22,670.56	\$89.19	\$22,759.75	\$60,000.00	\$37,240.25
100.651.415.000.000	BANKING EXPENSE	\$713.63	\$0.00	\$713.63	\$0.00	-\$713.63
TOTAL:		\$267,666.41	\$8,490.66	\$276,217.40	\$407,500.00	\$131,996.23



Idaho Digital Learning
P.O. Box 10017, Boise, ID 83707
IdahoDigitalLearning.org

Board of Directors
February 6, 2024

Resignations/Terminations/Non-Contract Renewals:

Name	Full-Time /Part-Time	Position	Years of Service	Last Day
Armando De Leon	PT	Online Instructor	3.25	January 10, 2024
Tyler Matlock	PT	Online Instructor	9.5	January 30, 2024
Blaine Campbell	PT	Online Instructor	13.5	January 31, 2024

Draft: Intellectual Property Policy

- All Intellectual Property (IP) developed by Idaho Digital Learning Alliance (IDLA) employees and contractors belong to IDLA.
- As per [Idaho Code 33-5504](#), it is the duty of the IDLA Board of Directors to “To enter into contracts with any other governmental or public agency whereby the board agrees to render services to or for such agency in exchange for a charge reasonably calculated to cover the costs of rendering such service,” and “Manage the moneys disbursed to the academy board from the superintendent.” Any monetization of IDLA Intellectual Property (IP) must be approved by the IDLA Board of Directors.

The IDLA Board of Directors approves the following directive regarding the distribution of generated revenue. All revenue-generating IP for IDLA must be provided to Idaho public school districts for free or within approved course-cost fees previously established by the IDLA Board of Directors. Revenue may be generated through the sale or licensing of IP to entities outside of Idaho or to non-public schools in Idaho. Funds received as revenue will first be directed to the cost of development and maintenance of said IP. Any additional revenue will be allocated to scholarships. These scholarships will subsidize fees for Idaho Public Schools enrolling students in courses or utilizing services offered by IDLA.

The IDLA Superintendent will include information on any revenue generated through the sale or licensing of IP in the annual budget update to the IDLA Board of Directors.

IDLA Board Meeting

February 6, 2024

Working Session

Business Session

IP Policy - Second Reading

6.1 Ensure IDLA sustainability through fiscal responsibility and operational efficiency.

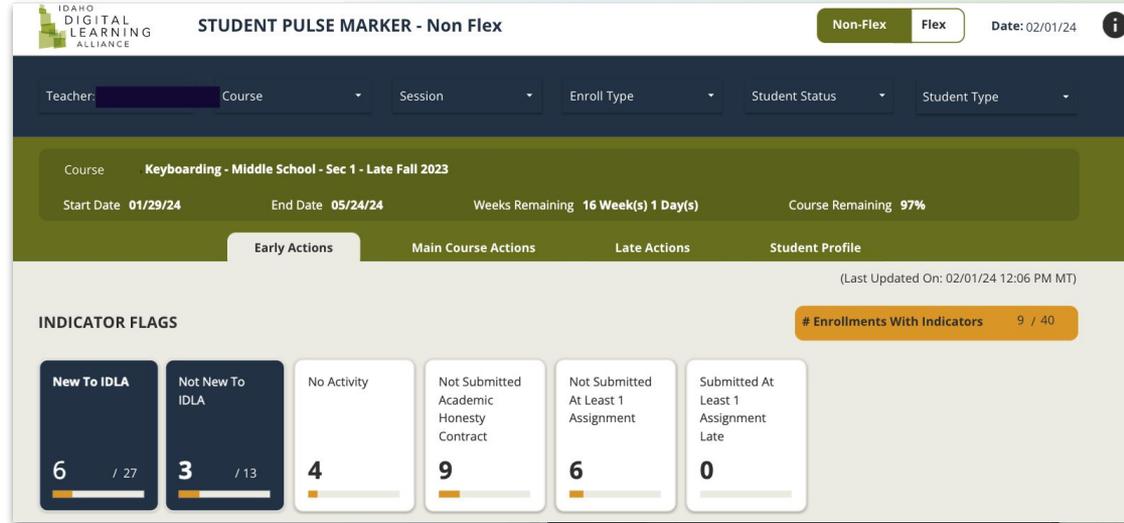
Clarity Update

2.2 Provide timely, relevant, and actionable data to internal staff and external stakeholders.

2.3 Identify and act upon activities leading to improved student outcomes.

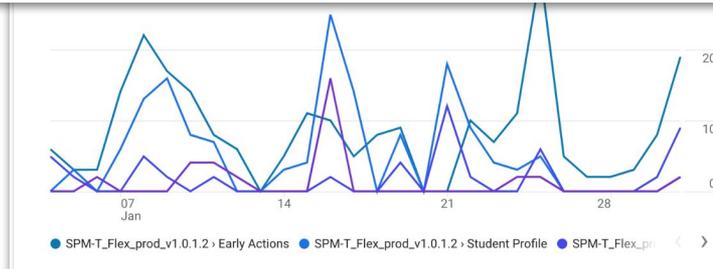
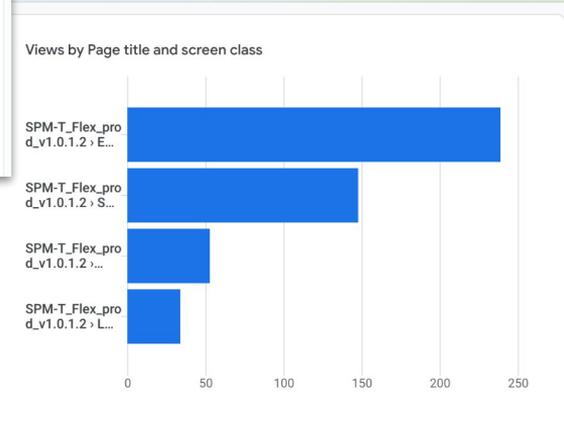
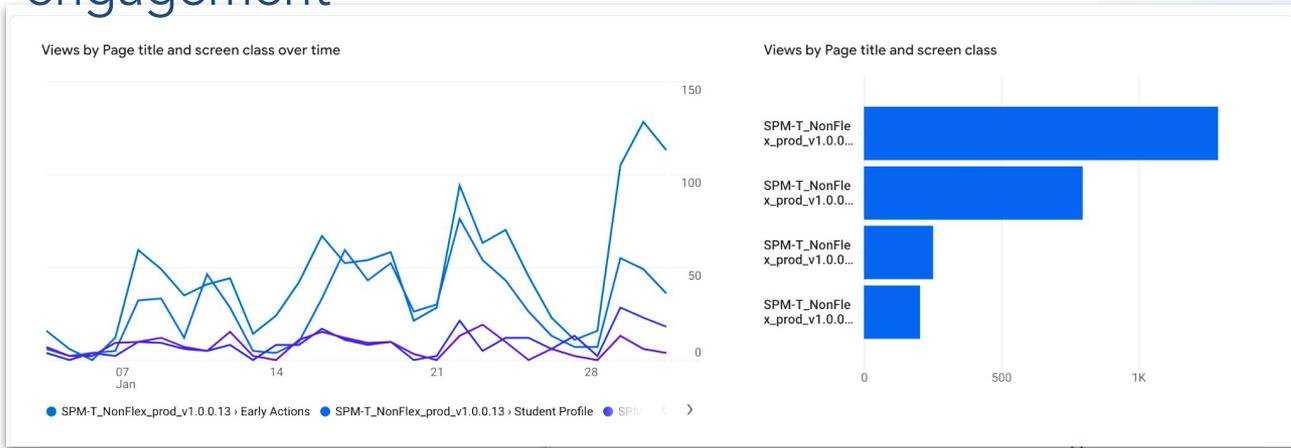
Teacher Reports

- 100% Complete
- 100% Deployed
- Positive feedback on contact syncing



Teacher Report Adoption

High utilization in both flex and non-flex reports at spring semester - early course action and the student profile pages have the highest user engagement



Site Coordinator Reports

- 100% Complete - 25% Deployed
- Deployment plan in place for Spring
- Full deployment began in January
- Positive feedback on reports

IDAHO DIGITAL LEARNING ALLIANCE **STUDENT PULSE MARKER - Site Coordinator** Date: 02/01/24

Site Coordinat... (1) Course Session Program Duration Student Enroll Type Stu Status... (2) Stu Type Adv Opp

Orientation Early Actions Main Course Actions Late Actions **Student Pulse** Student Profile

(Last Updated On: 02/01/24 12:06 PM MT)

STUDENT PULSE
LEGEND: Non-Flex Only (*), Flex Only (*)

Student	EDUID	Course	Time Remaining (In Days)	% Time Remaining	Days Inactive	Assignments Graded %	^# Missing Assignments	On Pace	Current Grade	
			24	114	97%	0	45	0	45%	88.51
			24	114	97%	0	36	0	36%	100
			24	114	97%	0	36	0	36%	52.45
			24	114	97%	2	0	0	0%	-
			16.23	0	0%	98	100	0	100%	97.9
			24	114	97%	0	64	0	73%	89.21

----- Forwarded message -----
 From: **Abigail Waller** <>
 Date: Thu, Feb 1, 2024 at 7:52AM
 Subject: FYI
 To: Natalie Riggers <natalie.riggers@idla.k12.id.us>

I LOOOOOOOOVE † Tab.. THANK YOU! <3

Abigail Waller
Orofino Jr Sr High School
IDLA Site Coordinator/
College & Career Advisor/
Librarian



Supervision Reports

- 98% Complete
- 0% Deployed
- Deployment plan in place for Spring
- Continued report cleanup & testing



Supervision - Teacher Walkthrough

Date: 02/01/24

Teacher: [redacted] (1) ▾ Course ▾ Session ▾ Program ▾

Main Course Course With Time Feedback Communication

(Last Updated On: 02/01/24 12:06 PM MT)

CLASS SIZE 24

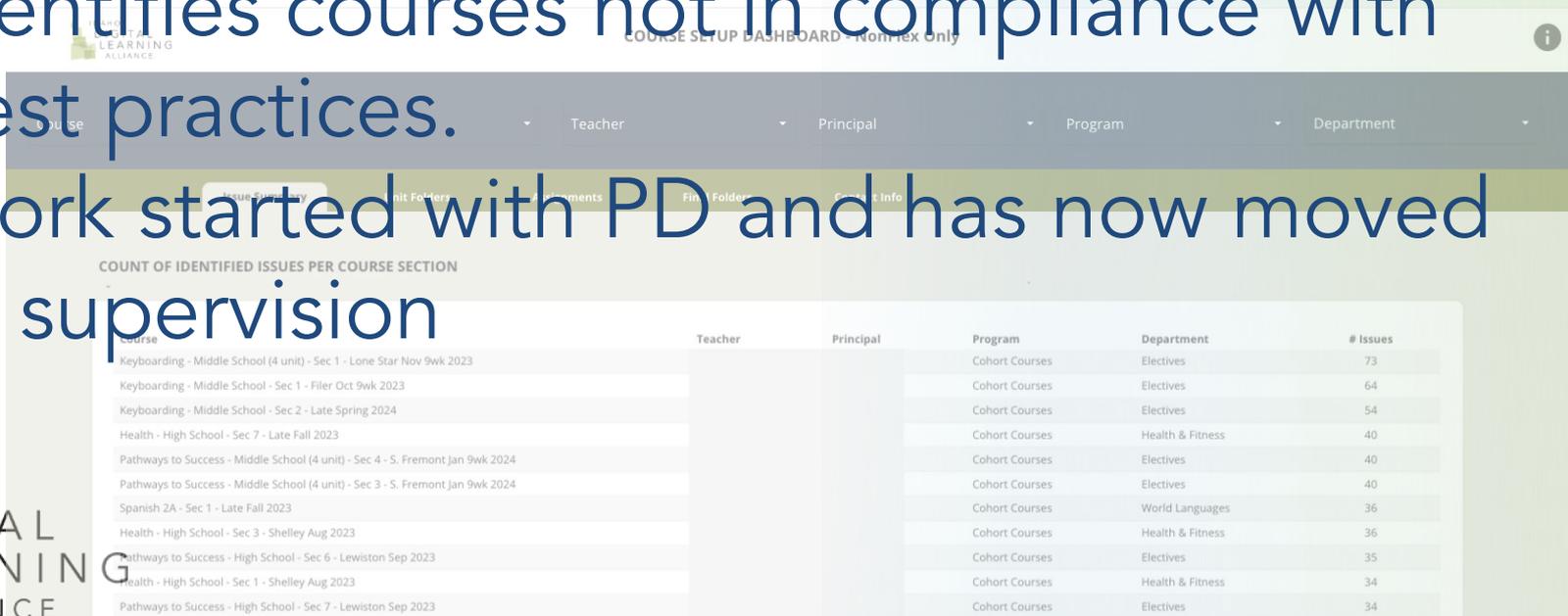
ADMINISTRATIVE REQUIREMENTS AND SYNCHRONOUS INSTRUCTION

SETUP PRIOR TO START OF COURSE

	Status
Availability: tutor hours => eTutor	Yes
Availability: general availability => Office hours	Yes
Welcome Update post	Yes
Permanent welcome announcement	-
Contact information- teacher	Yes

Course Setup Dashboard

- 100% Complete - 100% Deployed
- Identifies courses not in compliance with best practices.
- Work started with PD and has now moved to supervision



The screenshot shows the 'COURSE SETUP DASHBOARD - Non-TeX Only' interface. At the top, there are navigation tabs for 'Course', 'Teacher', 'Principal', 'Program', and 'Department'. Below these are tabs for 'Issue Summary', 'Unit Folders', 'Attachments', 'File Folders', and 'Course Info'. The main content area is titled 'COUNT OF IDENTIFIED ISSUES PER COURSE SECTION' and contains a table with the following data:

Course	Teacher	Principal	Program	Department	# Issues
Keyboarding - Middle School (4 unit) - Sec 1 - Lone Star Nov 9wk 2023			Cohort Courses	Electives	73
Keyboarding - Middle School - Sec 1 - Filer Oct 9wk 2023			Cohort Courses	Electives	64
Keyboarding - Middle School - Sec 2 - Late Spring 2024			Cohort Courses	Electives	54
Health - High School - Sec 7 - Late Fall 2023			Cohort Courses	Health & Fitness	40
Pathways to Success - Middle School (4 unit) - Sec 4 - S. Fremont Jan 9wk 2024			Cohort Courses	Electives	40
Pathways to Success - Middle School (4 unit) - Sec 3 - S. Fremont Jan 9wk 2024			Cohort Courses	Electives	40
Spanish 2A - Sec 1 - Late Fall 2023			Cohort Courses	World Languages	36
Health - High School - Sec 3 - Shelley Aug 2023			Cohort Courses	Health & Fitness	36
Pathways to Success - High School - Sec 6 - Lewiston Sep 2023			Cohort Courses	Electives	35
Health - High School - Sec 1 - Shelley Aug 2023			Cohort Courses	Health & Fitness	34
Pathways to Success - High School - Sec 7 - Lewiston Sep 2023			Cohort Courses	Electives	34

Parent App

- 25% Complete - 0% Deployed
- ReBrand Complete

Dashboard

Welcome
Ryan Gravette,

Select Student
Tyler Gravette

Select Class
Digital Photography

Digital Photography - Section 3
Last Updated: 11/15/23 @ 6:02am MT

IDLA Teacher: Michelle Devine | Site Coordinator: Michelle Devine

Snapshot | Assignment

Student Progress

Potential Grade: 85%
Current Grade: 70%

Assignments	Missing	Potential Gain
34/40	6	15%

Remind your student to submit missing assignments.

Ryan Gravette,
please select your student and their class.
Tip: Remind your student to log in more often.

Student: Tyler Gravette

Class: Digital Photography

Digital Photography - Section 3
Last Updated: 11/15/23 @ 6:02am MT

Michelle Devine | View Course LMS

Snapshot | Assignments

Assignments Overview

Assignments	Missing	Potential Gain
28/40	12	15%

Remind your student to submit missing assignments.

Assignments

All | Complete | Missing | Resubmit

Submitted | Due: 03/04/23

Doing Beginners How To Worksheet

Score: 0% | Potential Gains: 0%

Feedback | Assignment | Track

Student Portal

- 90% Complete –
- 0% Deployed
- Preparing for spring rollout

The screenshot shows a student portal dashboard for a course titled "Dual Credit Introduction to Networking ...". The dashboard is divided into several sections:

- Snapshot / Assignments:** Shows a "96% Current Grade" with a circular progress indicator. Below it, text reads: "Keep up the great work!". A "What if" Grade section indicates: "What if" Grade: % (If remaining work earns 0 pts.)
- Course Details:** Includes "Syllabus", "Start date 11 Sep 23", "End date 19 Jan 24", and progress indicators: "8/8" (document icon), "45/45" (checkmark icon), "0 Week(s) 0 Day(s)".
- Final Exam:** Labeled "Proctored", with the text "Your pace is great! Keep it up." and "Contact your site coordinator". A "Exam Policy" button is also present.
- Activity Details:** Shows "Last login 9 Day(s) ago" and a calendar grid. The grid shows activity counts for each day of the week. Summary statistics: "Avg activity / day 7.9 Click(s)", "Avg activity / week 36.6 Click(s)", and "Activity days / week 4.65".
- Current Unit:** Labeled "Unit 8 Automation and Programmability". It includes a "Continue Working" button and progress indicators: "0" (document icon), "0" (checkmark icon), and "0%".

DNS Takeover

3.1 Model best-in-class K-12 education cybersecurity practices.

DNS Takeover

- DNS Configuration notification
- Incident management
- Ongoing changes

FY24 Budget Update

6.1 Ensure IDLA sustainability through fiscal responsibility and operational efficiency.

Sole Source Notice

6.1 Ensure IDLA sustainability through fiscal responsibility and operational efficiency.

Legislative Update

6.1 Ensure IDLA sustainability through fiscal responsibility and operational efficiency.

6.2 Build and maintain positive relationships with education stakeholders & organization partners.

Legislative Update

H 452

- RS introduced in House Ed 1/31

Driver's Ed

S 1261 - Telework for State Employees

JFAC Hearing - 3/6/24

Student Enrollment

5.3 Identify and celebrate successes.

2.2 Provide timely, relevant, and actionable data to internal staff and external stakeholders.

Student Enrollment

Spring Enrollment (as of 2/2/24)

- 14,555 (+9.05%)
 - Math
 - World Languages
 - Social Studies
 - Electives

Reasons for Enrollment

- Early Graduation
- Online Course Preference

Student Achievement

5.3 Identify and celebrate successes.

Student Achievement

https://docs.google.com/spreadsheets/d/1WCs6xMTCqRCmypCZFgNcqupVEt0zl6eog25u-_s5XfA/edit#gid=127242868

Questions?

*Thank
You*



Idaho Digital Learning Alliance
P. O. Box 10017
Boise, ID 83707
208.342.0207
www.IdahoDigitalLearning.org

MEMORANDUM

DATE: Month XX, XXXX

TO: Mr. Jeff Simmons
Board of Trustees

FROM: Brian D. Smith, CPA
Director of Operations

RE: Sole Source Procurement – Google

Idaho Digital Learning Alliance seeks to procure unified communications, data warehousing, and collaborative documentation editing software. Google offers and unifies these products under its Google Workspace and Google Cloud business lines, simplifying back-office activities and supporting students with a unified approach. Google services are critical to the operation of IDLA courses, websites, communications, backups, and data warehousing activities. Since IDLA has been using portions of these products over the past 20 years, the services provided through Google have become critical to the organization's operations. IDLA has expanded the use of Google tools in the past five years to include telephony services and data warehousing tools for staff and students. Since IDLA has been utilizing the products, has trained the staff and students on the product, and due to the success of product implementation, it would be highly impractical to move away from Google.

Based on the above information, we are asking the Board for a Sole Source declaration.

A Sole Source expenditure, under Idaho code §67-2808, Section 2(a)(viii), may be declared in situations where “Competitive solicitation is impractical, disadvantageous, or unreasonable under the circumstances.”

We recommend that the purchase of Google be approved as a sole source procurement due to a solicitation being impractical and unreasonable under the circumstances.



Idaho Digital Learning Alliance
P. O. Box 10017
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www.IdahoDigitalLearning.org

NOTICE OF INTENT TO PURCHASE Google Software

Notice is hereby given that the Board of Trustees of Idaho Digital Learning Academy, Boise, Idaho intends to purchase Google Cloud Services which will allow the ability to perform data analytics, unified communications, and live document collaboration. Google is considered to be the sole source provider of this product due to current utilization thereby making it impractical and unreasonable to perform a competitive solicitation. This notice is published in accordance with §67-2808(2)(a)(viii), Idaho Code.

Any objections must be submitted in writing to the Idaho Digital Learning Academy, 3324 S Milwaukee St Suite 120, Boise, ID 83709, e-mail: Brian.Smith@IDLA.org no later than the close of business **August 3, 2021**. Further information may be obtained by calling (208) 342-0207.

Dated **July 13, 2021**
Board of Trustees
Idaho Digital Learning Academy
Brian D. Smith, CPA, Director of Operations

Publish July 14, 2021 & July 21, 2021

IDAHO DIGITAL LEARNING ACADEMY
Statement of Revenues, Expenditures, and Changes in
Fund Balances - Governmental Funds
Year Ended June 30, 2023

	General Fund
Revenues	
Local Revenue	\$3,492,957
State Revenue	16,827,201
Total Revenues	20,320,158
Expenditures	
Supervision and Instruction	10,541,025
Elementary	968,923
Curriculum	1,536,962
District Programs	1,684,261
Technology	3,021,660
Operations	1,378,093
Total Expenditures	19,130,924
Net Change in Fund Balances	1,189,234
Fund Balances - Beginning	3,887,586
Fund Balances - Ending	\$5,076,820



Idaho Digital Learning Alliance
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Boise, ID 83707
208.342.0207
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IDLA Fund Balance Policy

Updated July 21, 2023

Effective Date: July 1, 2023

Policy Statement:

This policy establishes guidelines for maintaining a prudent fund balance for the Idaho Digital Learning Alliance (IDLA). The policy is designed to encourage consideration of unanticipated events that could adversely affect the organization's financial condition and jeopardize the continuation of necessary public services. IDLA should maintain adequate fund balances and reserves in order to:

1. Provide sufficient cash flow for daily financial needs;
2. Offset significant economic downturns or revenue shortfalls; and
3. Provide funds for unforeseen expenditures related to emergencies.

In order to ensure financial stability and fiscal responsibility, IDLA shall maintain a minimum fund balance of 8% of the current year's state appropriation received.

Policy Guidelines:

1. Minimum Fund Balance Requirement:
 - a. IDLA shall maintain a minimum fund balance of 8% of the current year's state appropriation received. However, the organization aims to hold reserves equivalent to at least three months' operating expenses.
2. Minimum Fund Balance Deficiencies:
 - a. IDLA will replenish the shortage or deficiency using the following timeframes when the fund balance falls below the minimum range.

- i. Deficiency resulting in a minimum fund balance between (6.5 percent) and (8 percent) shall be replenished over a period not to exceed one year;
 - ii. Deficiency resulting in a minimum fund balance between (5 percent) and (6.5 percent) shall be replenished over a period not to exceed three years; and
 - iii. Deficiency resulting in a minimum fund balance of less than (5 percent) shall be replenished over a period not to exceed five years.
3. Monitoring and Reporting:
 - a. The Superintendent shall regularly monitor the fund balance to ensure compliance with the minimum requirement.
 - b. Financial reports, including the status of the fund balance, shall be presented to the IDLA Board of Directors on an annual basis.
 - c. The report should indicate the current fund balance, state appropriation, and any necessary adjustments to maintain compliance with the policy.
4. Use of Surplus Funds:
 - a. If the unassigned fund balance exceeds the prescribed range, the Superintendent will thoroughly assess the surplus. The primary objective will be to allocate these funds towards one-time expenditures that align with IDLA's strategic goals and do not result in additional future expenses for maintenance, staffing, or other recurring outlays.
 - b. Decisions regarding the allocation or investment of excess funds shall rest with the IDLA Board of Directors. Their focus will be on enhancing IDLA's programs and services while considering the organization's long-term financial goals and objectives, as outlined in IDLA's Strategic Plan.
5. Review and Amendment:
 - a. The IDLA Board of Directors, in consultation with the Superintendent, shall periodically review this policy to ensure its continued relevance and effectiveness.
 - b. Any proposed amendments or changes to the policy shall be discussed and approved by the IDLA Board of Directors in accordance with IDLA's bylaws and governance processes.

This policy shall be effective as of the date of approval by the IDLA Board of Directors. This policy acknowledges that the Board is the ultimate decision-making authority with regard to committing balances upon recommendation of the Superintendent or designee. It serves as a guiding principle to maintain a prudent fund balance,

safeguarding the financial stability and sustainability of the Idaho Digital Learning Alliance (IDLA).

Approved by: Randy Jensen & Lance Hansen
[IDLA Board Chair and Vice Chair]
[October 9, 2023]