

Idaho Digital Learning Alliance

Virtual Meeting of the Board of Directors
3324 S. Milwaukee Lane, Ste #120, Boise ID 83709

Zoom: <https://idla.zoom.us/j/2083420207>

Meeting ID: 208 342 0207

January 14, 2025

Tuesday, January 14, 2025 @ 10:00 AM

Board Members Present

-

Board Members Absent

-

Staff Members Present

-

Others Present

-

Call to Order, Introductions, and Welcome @ 10:00 AM

I. Agenda

II. Public Comment

III. Consent Agenda

1. Approval of the Minutes
2. Expenditures
3. Personnel

IV. Action Items

1. Policies, 1st Reading
 - a. #1500 - Board Meetings
 - b. #1500-P(1) - Board Meetings
 - c. #1510 - Open Meeting Law Compliance and Cure
 - d. #1600 - Code of Ethics for IDLA Board Members
 - e. #1610 - Board Member Conflict of Interest
 - f. #1615 - Director Spouse Employment

2. Policies, 2nd Reading
 - a. #1400 - Board Staff Communications
 - b. #1405 - Board Use of Email and Social Media
 - c. #1410 - Board/Superintendent Relationship
 - d. #1420 - Director Expenses
 - e. #1430- Director Insurance

3. Policies, Final Reading
 - a. #1300 - Governance Policy
 - b. #1310 - Administrative Procedures
 - c. #1313 - Conflicting Policies and Procedures
 - d. #1320- Governance Right

V. Updates

1. Board Member Updates- All
2. Superintendent Update - Mr. Jeff Simmons
 - a. Legislature Update
 - b. Strategic Plan Progress
 - 1.4 Communication Strategy / Parent Engagement
 - 4.4 AI Work
3. Google Under 18 Requirements for You Tube in Schools - Mr. Ryan Gravette

2025 Board Meeting Dates

- Tuesday, February 4, 2025 – Face to Face, Meridian, Noon MST
- Tuesday, April 8, 2025 - Virtual 11:00 a.m. MST
- Tuesday, May 13, 2025 - Virtual 10:00 a.m. MST
- Tuesday, June 17, 2025 - Face to Face, Meridian, Noon MST

Idaho Digital Learning Alliance

Meeting of the Board of Directors

Silverstone Amenity Center

3405 East Overland Road, Meridian, ID 83642

Zoom: <https://idla.zoom.us/j/2083420207>

Meeting ID: 208 342 0207

November 5, 2024

Tuesday, November 5, 2024 @ 2:00 PM

Board Members Present

- Norm Stewart, Karla LaOrange, Michelle Clements Taylor, Lance Hansen, Brian Lee, John Stiffler, Anthony Butler, Jeff Schutte.

Board Members Absent

-

Staff Members Present

- Monte Woolstenhulme, Jeff Farden, [Jeff Simmons](#), [Ryan Gravette](#), [Brian Smith](#), [Cynthia Lee](#), Kelly Schlup

Others Present

-

Call to Order, Introductions, and Welcome @ 2:00 PM

I. Agenda

The meeting was called to order at 2:04 p.m. Mr. Norm Stewart made a motion to amend the agenda, seconded by Mr. John Stiffler, to include the swearing-in of new Board Member Michelle Clement Taylor. Mr. Anthony Butler motioned to approve as amended, seconded by Mr. Norm Stewart. The motion is unanimous.

II. Public Comment

No public comment

III. Consent Agenda

1. Approval of the Minutes
2. Expenditures
3. Personnel

A motion to approve the consent agenda was made by Mr. Brian Lee and seconded by Mr. John Stiffler. The motion is unanimous.

IV. Action Items

1. Amended Item - Swearing-in of Michelle Clement Taylor, SDE Designee.

Mrs. Michelle Clement Taylor verbally recited and signed the Oath of Office alongside the Chairman of the Board, Mr. Lance Hansen.

2. FY 2024 Fiscal Audit

A motion to approve the Fiscal 2024 audit was made by Mr. Brian Lee and seconded by Mr. John Stiffler. The motion is unanimous.

3. Policies, 1st Reading

- a. #1400 - Board Staff Communications
- b. #1405 - IDLA Board Use of Email and Social Media
- c. #1410 - Board/Superintendent Relationship
- d. #1420 - Director Expenses
- e. #1430 - Director Insurance

A motion to approve the above policies as a first reading was made by Mr. Norm Stewart and seconded by Mrs. Karla LaOrange. The motion is unanimous.

4. Policies, 2nd Reading

- a. #1300 - Governance Policy
- b. #1310 - Administrative Procedures
- c. #1313 - Conflicting Policies and Procedures
- d. #1320 - Governance Right

A motion to approve the above policies as a second reading was made by Mr. Jeff Schutte and seconded by Mr. Anthony Butler to send policies to the 3rd and final reading. The motion is unanimous.

5. Policies, Final Reading

- a. #1205 - IDLA Board Powers and Duties
- b. #1210 - Qualifications, Terms, and Duties of Board Officers
- c. #1220 - Secretary/Clerk
- d. #1240 - Duties of Individual Directors
- e. #1260 - Authorization of Signatures
- f. #3010 - Enrollment Opportunities

A motion was made by Mr. Brian Lee and seconded by Mrs. Karla LaOrange. The motion is unanimous.

V. Updates

1. Board Member Updates

The board members spoke about academics, newly acquired contracts, school sports, upcoming legislative session, grants, strategy sessions, mentoring, and travel.

2. Superintendent Update

Mr. Jeff Simmons spoke about the full time staff training event in October, updating the Board on the community service projects that were a success and the hours donated. Also, with the additional marketing support, there has been a larger focus on social media for IDLA, with the quality getting a lot better.

- a. Persi Correction - Mr. Brian Smith

Mr. Smith explained the current process of fixing the errors to the Board and the status. An MOU will be signed and the intent is to have all of the records submitted by the end of February.

A motion was made by Mrs. Karla LaOrange, seconded by Mr. John, Stiffler to adjourn the meeting at 2:45 pm.

2024-2025 Board Meeting Dates

- Tuesday, January 14, 2025– Virtual 10:00 a.m. MST
- Tuesday, February 4, 2025 – Face to Face, Meridian, Noon MST
- Tuesday, April 8, 2025 - Virtual 11:00
- Tuesday, June 17, 2025 - Face to Face, Meridian, Noon MST



EXPENDITURES FOR BOARD APPROVAL

[11/01/2024-01/08/2025](#)

		Opening Bal 10/31/2024	10/31/2024 thru 01/08/2025	FY2425 Ending	FY2425 Approved Budget (June 2024)	FY2425 Remaining
SUPERVISION & INSTRUCTION						
100.500.313.100.000	SUPERVISION & INSTRUCTION - FACULTY TRAINING	\$1,353.44	\$0.00	\$1,353.44	\$40,000.00	\$38,646.56
100.500.381.000.000	INSTRUCTION - STAFF TRAINING & TRAVEL	\$11,861.54	\$811.45	\$12,672.99	\$22,500.00	\$9,827.01
100.500.440.000.000	INSTRUCTION - TEXTBOOKS	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
100.500.410.000.000	INSTRUCTION - SUPPLIES & MATERIALS	\$1,238.78	\$673.08	\$1,911.86	\$2,500.00	\$588.14
100.640.312.000.000	SUPERVISION - CONTRACTED SERVICES	\$132,715.49	\$0.00	\$132,715.49	\$300,000.00	\$167,284.51
100.640.381.000.000	SUPERVISION - STAFF TRAINING & TRAVEL	\$5,078.14	\$219.95	\$5,298.09	\$22,500.00	\$17,201.91
100.640.410.000.000	SUPERVISION - SUPPLIES & MATERIALS	\$241.67	\$0.00	\$241.67	\$2,500.00	\$2,258.33
TOTAL:		\$152,489.06	\$1,704.48	\$154,193.54	\$391,000.00	\$236,806.46
CURRICULUM PROGRAMS						
100.510.312.000.000	CONTENT DEVELOPMENT SERVICES	\$50,279.75	\$21,876.00	\$72,155.75	\$198,400.00	\$126,244.25
100.510.381.000.000	CURRICULUM - STAFF TRAINING & TRAVEL	\$32,740.50	\$4,335.89	\$37,076.39	\$55,000.00	\$17,923.61
100.510.410.000.000	CURRICULUM - SUPPLIES & MATERIALS	\$1,668.78	\$0.00	\$1,668.78	\$5,000.00	\$3,331.22
100.510.440.000.000	CURRICULUM - EDUCATIONAL CONTENT LICENSING AND SUPPORT	\$114,841.43	\$9,267.77	\$124,109.20	\$155,000.00	\$30,890.80
TOTAL:		\$199,530.46	\$35,479.66	\$235,010.12	\$413,400.00	\$178,389.88
ELEMENTARY PROGRAMS						
100.512.312.000.000	ELEMENTARY - CONTRACTED SERVICES	\$4,000.00	\$0.00	\$4,000.00	\$25,000.00	\$21,000.00
100.512.381.000.000	ELEMENTARY - STAFF TRAINING & TRAVEL	\$13,884.78	\$1,408.41	\$15,293.19	\$20,000.00	\$4,706.81
100.512.410.000.000	ELEMENTARY - SUPPLIES & MATERIALS	\$1,941.56	\$320.96	\$2,262.52	\$11,250.00	\$8,987.48
100.512.440.000.000	ELEMENTARY - CONTENT LICENSING & SUPPORT	\$1,189.33	\$0.00	\$1,189.33	\$30,000.00	\$28,810.67
100.512.555.000.000	ELEMENTARY - TECHNOLOGY HARDWARE	\$0.00	\$1,999.00	\$1,999.00	\$7,250.00	\$5,251.00
TOTAL:		\$21,015.67	\$3,728.37	\$24,744.04	\$93,500.00	\$68,755.96
DISTRICT PROGRAMS						
100.600.312.000.000	DISTRICT COORDINATION & IMPLEMENTATION	\$17,409.22	\$0.00	\$17,409.22	\$30,000.00	\$12,590.78
100.600.381.000.000	DISTRICT PROGRAMS - STAFF TRAINING & TRAVEL	\$34,940.98	\$15,052.70	\$49,993.68	\$90,000.00	\$40,006.32
100.600.410.000.000	DISTRICT PROGRAMS - SUPPLIES & MATERIALS	\$4,209.44	\$636.34	\$4,845.78	\$10,000.00	\$5,154.22
TOTAL:		\$56,559.64	\$15,689.04	\$72,248.68	\$130,000.00	\$57,751.32
INFORMATION AND TECHNOLOGY						
100.623.312.100.000	CONTRACTED SERVICES - PROGRAMMING	\$164,383.06	\$65,375.16	\$229,758.22	\$645,000.00	\$415,241.78
100.623.312.200.000	CONTRACTED SERVICES - GENERAL	\$124,684.40	\$45,442.60	\$170,127.00	\$427,000.00	\$256,873.00
100.623.350.000.000	ORGANIZATIONAL COMMUNICATION	\$181,233.18	\$72,441.69	\$253,674.87	\$250,000.00	-\$3,674.87
100.623.381.000.000	TECHNOLOGY - STAFF TRAINING & TRAVEL	\$9,065.57	\$2,002.33	\$11,067.90	\$40,000.00	\$28,932.10
100.623.410.000.000	TECHNOLOGY - SUPPLIES & MATERIALS	\$3,454.08	\$1,045.75	\$4,499.83	\$5,000.00	\$500.17
100.623.460.100.000	TECHNOLOGY - SOFTWARE	\$168,127.47	\$15,462.44	\$183,589.91	\$232,000.00	\$48,410.09
100.623.460.200.000	TECHNOLOGY - LMS & SUPPORT	\$165,912.00	\$44,520.00	\$210,432.00	\$570,000.00	\$359,568.00
100.623.555.000.000	TECHNOLOGY - HARDWARE	\$69,030.84	\$12,282.55	\$81,313.39	\$157,000.00	\$75,686.61
100.623.556.000.000	TECHNOLOGY - SECURITY	\$1,886.25	\$24,936.75	\$26,823.00	\$40,000.00	\$13,177.00
100.623.557.000.000	TECHNOLOGY - INFRASTRUCTURE	\$53,682.73	\$21,351.29	\$75,034.02	\$295,000.00	\$219,965.98
TOTAL:		\$941,459.58	\$304,860.56	\$1,246,320.14	\$2,661,000.00	\$1,414,679.86
BUSINESS OPERATIONS						
100.651.312.000.000	OPERATIONS - CONTRACTED PROFESSIONAL SERVICES	\$21,854.09	\$9,511.50	\$31,365.59	\$45,200.00	\$13,834.41
100.651.315.000.000	OPERATIONS - STAFF EDUCATIONAL PROGRAM	\$3,284.00	\$8,931.00	\$12,215.00	\$50,000.00	\$37,785.00
100.651.321.000.000	OPERATIONS - FACILITY & OCCUPANCY	\$88,021.21	\$0.00	\$88,021.21	\$95,000.00	\$6,978.79
100.651.335.000.000	OPERATIONS - LIABILITY INSURANCE	\$8,683.04	\$0.00	\$8,683.04	\$7,000.00	-\$1,683.04
100.651.350.000.000	DISTRICT SERVICES AND COMMUNICATION	\$25,507.50	\$6,385.00	\$31,892.50	\$100,000.00	\$68,107.50
100.651.355.000.000	OPERATIONS - STAFFING EXPENDITURES	\$12,798.03	\$0.00	\$12,798.03	\$15,000.00	\$2,201.97
100.651.381.000.000	OPERATIONS - STAFF TRAINING & TRAVEL	\$23,697.22	\$3,349.56	\$27,046.78	\$56,000.00	\$28,953.22
100.651.382.000.000	BOARD OF DIRECTORS - TRAINING AND TRAVEL	\$1,258.77	\$2,448.46	\$3,707.23	\$14,000.00	\$10,292.77
100.651.410.000.000	OPERATIONS - OFFICE SUPPLIES AND MATERIALS	\$16,868.76	\$2,035.53	\$18,904.29	\$53,000.00	\$34,095.71
100.651.410.100.000	OPERATIONS - IDIG FITNESS	\$970.17	\$89.60	\$1,059.77	\$7,000.00	\$5,940.23
100.651.415.000.000	BANKING EXPENSE	\$192.49	\$92.71	\$285.20	\$0.00	-\$285.20
TOTAL:		\$203,135.28	\$32,843.36	\$235,978.64	\$442,200.00	\$206,221.36



Idaho Digital Learning
P.O. Box 10017, Boise, ID 83707
IdahoDigitalLearning.org

Board of Directors
January 14, 2025

Recommendations for Hire:

Name	Full-Time /Part-Time	Position	Hire Date
Katie Mosman	FT	Course Development Specialist	January 1, 2025
Megan Dembi	FT	Educational Data Scientist	January 6, 2025

Resignations/Terminations/Non-Contract Renewals:

Name	Full-Time /Part-Time	Position	Years of Service	Last Day
Amanda Evans	PT	Online Instructor	4	November 5, 2024
Rebecca Fredrick	PT	Online Instructor	4	November 1, 2024
Becky Bornhoft	PT	Online Instructor	5.5	November 15, 2024
Holly Martin	PT	Online Instructor	14.5	December 2, 2024
Taylor Clark	PT	Online Instructor	1.4	November 18, 2024
Kylee Haynes	FT	Elementary TA	.25	December 27, 2024

Policy 1500: Board Meetings**Status: PROPOSED****Original Adopted Date:** **Last Reviewed Date:** Meeting Defined

A meeting is defined as the convening of the Board of Directors to make a decision or to deliberate toward a decision on any matter. Directors may participate in IDLA Board meetings via electronic means, including telephonic or video conferencing devices, provided at least one Member of the Board of Directors or the Superintendent is physically present at the meeting location.

Regular Meetings

Regular meetings shall be held at 10:00 AM on the second Tuesday of each month.

Emergency Meetings

In the event of an emergency involving possible personal injury or property damage, immediate financial loss, or the likelihood of injury, damage, or loss, the Board may meet immediately and take official action without prior notification when the notice requirements would make such notice impracticable or increase the likelihood or severity of such injury, damage, or loss; and the reason for the emergency is stated at the outset of the meeting.

Budget Meetings

On or before the first Monday in July, the Board shall prepare a budget and hold a public hearing. At such a public hearing or a special meeting held no later than 14 days after the public hearing, the Board shall adopt a budget for the ensuing year. Notice of the budget hearing shall be posted and published as prescribed in I.C. § 33-5504B. From the time noticed, a copy of the budget shall be available for public inspection during regular business hours.

Special Meetings

Unless the Articles or Bylaws provide otherwise, the Board Chair, the Superintendent, or 20% of the Directors may call and give notice of a special meeting. If the time and place of special meetings has not been determined at a meeting of the Board with all Members present, then written notice of a special meeting, stating the purpose of the meeting, shall be delivered to each Director

not less than 24 hours before the time of the meeting. Such written notice shall be posted conspicuously at the IDLA Office. Business transacted at a special meeting will be limited to that stated in the notice of the meeting.

Pursuant to Idaho Code, upon a 2/3 roll call vote recorded in the minutes of the meeting, the Board may hold an executive session after the Board Chair has expressly identified the specific legal authorization for holding an executive session and provided sufficient detail to identify the general purpose and topic of the executive session. However, the information provided shall not compromise the purpose of going into an executive session. Only in the event that Board vacancies, and not absences, prevent a 2/3 majority from being present, a simple majority vote to enter executive session may be called.

An executive session may be held for, and only for, the following purposes:

1. To consider hiring a public officer, employee, staff member, or individual agent wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need. Please note this does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.
2. To consider the evaluation, dismissal, or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member, agent, or student.
3. To acquire an interest in real property that a public agency does not own.
4. To consider records exempt from public disclosure.
5. To consider preliminary negotiations involving matters of trade or commerce in which the Board is in competition with other governing bodies in other states or nations.
6. To communicate with legal counsel and discuss any legal ramifications and/or options for pending litigation or possible legal controversies not yet litigated. The presence of legal counsel at an executive session is not sufficient to satisfy this requirement.
7. To communicate with a representative of IDLA's risk management or insurance provider to discuss a pending claim or prevention of a possible claim to be filed. The presence of a risk management or insurance provider at an executive session is not sufficient to satisfy this requirement.

No action may be held for the purpose of taking any final action or making any final decisions except for deciding to place a certified professional employee on probation or taking action on a student disciplinary hearing.

If only an executive session is held, a 24-hour meeting and agenda notice shall include the date, time, place, items to be discussed, and the specific provision of law authorizing the executive session. The Board will not change the subject within the executive session to any not identified within the motion to enter executive session or to any topic for which an executive session is not provided.

Legal References	Description
IC § 30-30-612	Idaho Nonprofit Corporation Act - Directors and Officers - Regular and Special Meetings
IC § 30-30-614	Idaho Nonprofit Corporation Act - Directors and Officers - Call and Notice of Meetings
IC § 33-1273	Teachers - School Districts – Professional Employees - Negotiations
IC § 33-205	Denial of School Attendance
IC § 74-202	Open Public Meetings – Definitions
IC § 74-203	Governing Bodies--Requirement for Open Public Meetings
IC § 74-204	Notice of Meetings
IC § 74-205	Written Minutes of Meetings
IC § 74-206	Executive Sessions – When Authorized
IC § 33-5503	Academy Board of Directors
IC § 33-5504	Duties of the Academy Board of Directors
IC § 33-5504B	Expenditures - Budget

Policy 1500-P(1): Board Meetings**Status:** PROPOSED**Original Adopted Date:** **Last Reviewed Date:** Agenda

The Superintendent and Board Chair shall prepare the agenda for any Board meeting. Items submitted by the Board Chair or at least two Board Members shall be placed on the agenda. The clerk, administration, or patrons of IDLA may also suggest inclusions on the agenda. The Superintendent must receive such suggestions at least ten days before the Board meeting unless of immediate importance, in which event the Superintendent will make reasonable efforts to review such suggestions. Individuals who wish to address the Board must also notify the Superintendent, in writing, of the request. The request must include the reason for the appearance. Citizens wishing to make brief comments about IDLA programs, procedures, or items on the agenda need not request placement on the agenda and must follow the procedure established for public input at Board meetings.

Regular Meeting Agendas

A 48 hour agenda notice shall be required in advance of each regular meeting. Notices and agendas must be posted in a prominent place at the principal IDLA office or, if no such office exists, at the building where the meeting is to be held. All meeting notices and agendas must be posted on the IDLA website.

Special Meeting Agendas

Special meetings require a 24-hour meeting and agenda notice. At a minimum, the agenda notice shall include the meeting date, time, and place. The Board secretary or designee shall maintain a list of the news media requesting notification of meetings and shall make a good-faith effort to provide advance notification to them of the time and place of each meeting. All meeting notices and agendas must be posted on the IDLA website.

Amending Agendas

An agenda may be amended as allowed by Idaho Code and provided that a good-faith effort is made to include, in the original agenda notice, all items known to be probable items of discussion.

Order of Business

The Board Chair and Superintendent will determine the order of business with input from the Board. Upon consent of the majority of the Members present, the order of business at any meeting may be changed.

Consent Agenda

To expedite business at a Board meeting, the Board approves the use of a consent agenda, which includes those items considered to be routine in nature. A Member of the Board may remove any item that appears on the consent agenda. The remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Action Items

All agenda items that require a vote shall be identified as such. Final action may not be taken on agenda items added after the start of a meeting unless an emergency is declared necessitating action at that meeting. The declaration and justification shall be reflected in the Board minutes. For purposes of this section, an emergency is as defined by Idaho Code § 74-204(2).

Minutes

The clerk shall keep written minutes of all open Board meetings, which the Chair and the clerk shall sign. The minutes shall include:

1. The date, time, and place of the meeting;
2. The presiding officer;
3. Board Members recorded as absent or present;
4. All motions, resolutions, orders, or ordinances proposed and their disposition;
5. The results of all votes, and upon the request of a Member, the vote of each Member, by name;
6. Legal basis for recessing into executive session; and
7. Time of adjournment.

When issues that may require a detailed record are discussed, the Board may direct the clerk to record the discussion verbatim.

Unofficial minutes shall be delivered to Board Members in advance of the next regularly scheduled meeting of the Board. Minutes need not be read publicly, provided that Members have had an opportunity to review them before adoption. A file of permanent minutes of Board meetings shall be maintained in the office of the clerk and made available to the public within a reasonable period of time after a meeting.

Minutes of Executive Session

The clerk shall keep written minutes of executive sessions. Said minutes shall be limited to a specific reference to the Idaho code subsection authorizing the executive session and sufficient detail to provide the general subject matter to identify the purpose and topic of the executive session. The roll call vote to go into executive session shall be recorded in the minutes. The minutes shall not contain information that would compromise the purpose of going into executive session.

Quorum

No business shall be transacted at any meeting of the Board unless a quorum of the Members is present. A majority of the full membership of the Board shall constitute a quorum. A majority of the quorum may pass a resolution.

Meeting Conduct and Order of Business

General rules of parliamentary procedure are used for every Board meeting. The most current edition of Robert's Rules of Order may be used as a guide at any meeting. The order of business shall be reflected on the agenda. The use of proxy votes shall not be permitted. Voting rights are reserved to those Board Members in attendance. Voting shall be by acclamation or show of hands.

Legal References	Description
IC § 30-30-612	Idaho Nonprofit Corporation Act - Directors and Officers - Regular and Special Meetings
IC § 30-30-614	Idaho Nonprofit Corporation Act - Directors and Officers - Call and Notice of Meetings
IC § 74-202	Open Public Meetings - Definitions
IC § 74-203	Governing Bodies - Requirement for Open Public Meetings
IC § 74-204	Notice of Meetings
IC § 74-205	Written Minutes of Meetings
IC § 74-206	Executive Sessions - When Authorized
IC § 33-5504B	Expenditures - Budget

Policy 1510: Open Meeting Law Compliance and Cure Status: PROPOSED**Original Adopted Date:** [REDACTED]**Last Reviewed Date:** [REDACTED]Formation of Public Policy at Open Meetings

IDLA recognizes that the formation of public policy is public business and shall not be conducted in secret. IDLA further recognizes that the goal of the Open Meeting Law is compliance and that to achieve compliance, IDLA must be able to correct errors.

Violations

In the event that an action, deliberation, or decision-making that leads to an action, that occurs at any meeting fails to comply with the guidelines outlined in Idaho's Open Meeting laws, such action shall be null and void.

The Board may self-recognize an open meeting violation or receive written notice of an alleged violation from the Clerk of the Board. A civil complaint filed and served upon the Board may serve as written notice.

The failure to cure violations may result in penalties as provided in Idaho Code § 74-208.

Cure Provision

The Board may cure violations as prescribed by Idaho Code § 74-208(7).

Ratification

Any suit brought for the purpose of having an action or decision declared null and void must be commenced within 30 days of the decision or action that results from an open meeting violation. Actions taken in violation of the Open Meeting Law are not void unless they are challenged within 30 days. Even where an action is not challenged within 30 days, it is the best practice to cure any known violation by holding a meeting per the law to ratify a decision or action resulting from an open meeting violation.

Legal References**Description**

146 Idaho 656 (2009)

City of McCall v. Buxton

IC § 30-30-708

Idaho Nonprofit Corporation Act - Amendment of Articles of Incorporation and Bylaws - Amendment of Bylaws by Directors

IC § 74-201

Formation of Public Policy at Open Meetings

IC § 74-202

Open Public Meetings – Definitions

IC § 74-203

Governing Bodies--Requirement for Open Public Meetings

IC § 74-204

Notice of Meetings

Policy 1600: Code of Ethics for School Board Members Status: PROPOSED**Original Adopted Date:** **Last Reviewed Date:**

As a member of the Idaho Digital Learning Alliance Board of Directors, I will strive to improve student achievement in public education, and to that end, I will:

1. Attend all regularly scheduled Board meetings insofar as possible, having read my packet, ensuring that I am informed about the issues to be considered at the meetings;
2. Recognize that the Board must comply with the Open Meeting Law and only has authority to make decisions at official Board meetings;
3. Make all decisions based on the available facts and my independent judgment and refuse to surrender that judgment to individuals or special interest groups;
4. Understand that the Board makes decisions as a team. Individual board members may not commit the Board to any action unless so authorized by official Board action;
5. Recognize that decisions are made by a majority vote and the outcome should be supported by all Board Members;
6. Acknowledge that policy decisions are a primary function of the Board and should be made after full discussion at publicly held Board meetings, recognizing that authority to administer policy rests with the Superintendent;
7. Be open, fair, and honest – to have no hidden agendas and respect the right of other Board Members to have opinions and ideas that differ from mine;
8. Recognize that the Superintendent is the Board's advisor and should be present at all meetings, except where the Superintendent is the subject matter or where the Superintendent's presence is a conflict of interest. Further, the Superintendent shall not be present during any Board deliberation regarding a student expulsion hearing or when the Board deliberates regarding a teacher non-renewal or termination advanced by the administration;

9. Understand the chain of command and refer problems or complaints to the proper administrative office while refraining from communications that may create conditions of bias should a concern ever rise to the attention of the Board as a hearings panel;
10. Keep abreast of significant developments in educational trends, research, and practices by individual study and through participation in programs providing such information;
11. Respect the right of the public to be informed about IDLA decisions and operations;
12. Understand that I will receive information that is confidential and cannot be shared;
13. Give staff the respect and consideration due skilled, professional employees and support the employment of those best qualified to serve as IDLA staff while insisting on regular and impartial evaluation of all staff;
14. Present personal criticism of IDLA operations to the Superintendent, not to IDLA staff or a Board meeting;
15. Refuse to use my Board position for personal or family gain or prestige. I will announce any conflicts of interest before Board action is taken;
16. Remember always that my first and greatest concern must be the educational welfare of the students attending IDLA; and
17. Discharge my duties in good faith, with reasonable care, and in a manner that I believe to be in the best interests of IDLA.

Director Signature: _____ Date: _____

Legal References	Description
IC § 30-30-618	Idaho Nonprofit Corporation Act - Directors and Officers - General Standards for Directors
Other References	
Office of the Attorney General	Ethics in Government Manual, July 2019 (last accessed 10/21/2019)

Policy 1610: Board Member Conflict of Interest**Status: PROPOSED****Original Adopted Date:** **Last Reviewed Date:**

A Director may not:

1. Use the Director's official power to further the Director's own interests;
2. Have a pecuniary interest directly or indirectly, except a remote interest, in any contract or other transaction pertaining to the maintenance or conduct of IDLA. A "remote interest" means:
 - A. The Director is a non-salaried employee of a nonprofit corporation that is the contracting party;
 - B. The Director is an employee or agent of a contracting party where the compensation of the Director as an employee or agent consists entirely of fixed wages or salary;
 - C. The Director is a landlord or tenant of a contracting party; or
 - D. The Director is a holder of less than one percent of the shares of a corporation or cooperative, a contracting party, and the Director discloses such remote interest to the Board of Directors. The Director may not, under any circumstances, be employed by IDLA;
3. Accept any reward or compensation for services rendered as a Director, except as expressly provided by law;
4. Accept and award contracts involving IDLA to businesses in which a Director or person related to them by blood or marriage within the second degree has a direct or indirect interest except when the procedures outlined in I.C. §§ 18-1361 or 18-1361A are followed;
5. Enter into or execute any contract with the spouse of any Director, the terms of which require the payment or delivery of any IDLA funds, money, or property to such spouse, except as provided in Idaho Code § 18-1361 and 18-1361A;
6. Employ the spouse of a Director when such employment requires or will require the payment or delivery of IDLA funds, money, or property to such spouse except when the procedures outlined in I. C. § 33-5204(5)(c) are followed as outlined in Policy 1615;

7. Be involved in the employment decision of a relative related by affinity or consanguinity within the second degree. The Director shall be absent from the meeting while such employment is being considered and/or determined;
8. Vote on any decision affecting the compensation, benefits, individual performance evaluation, or disciplinary action related to a Director's spouse.
9. Enter into a contract in the Director's individual capacity, the effect of which is to create a personal interest that may conflict with the officer's public duty;
10. Be a purchaser or vendor at any sale or purchase made by the Director in the Director's official capacity;
11. Use public funds or property to obtain a pecuniary benefit for themselves;
12. Solicit, accept, or receive a pecuniary benefit as payment for services, advice, assistance, or conduct customarily exercised in the course of the Director's official business;
13. Use or disclose confidential information gained in the course of or because of the Director's official position or activities in any manner with the intent to obtain a pecuniary benefit for the Director or any other person or entity in whose welfare the Director is interested or with the intent to harm IDLA;
14. Appoint or vote for the appointment of any person related to him or her by blood or marriage within the second degree to any clerkship, office, position, employment, or duty when the salary, wages, pay, or compensation of such appointee is to be paid out of public funds or fees of office; or appoint or furnish employment to any person whose salary, wages, pay, or compensation is to be paid out of public funds or fees of office, and who is related by either blood or marriage within the second degree to any other public servant making or voting for such appointment.

Legal References	Description
IC § 18-1359	Use Public Position for Personal Gain
IC § 18-1361	Self-Interest Contracts - Exception
IC § 18-1361	A Non-compensated Appointed Public Servant – Relative of Public Servant – Exceptions
IC § 33-5204	Nonprofit Corporation — Liability — Insurance
IC § 33-5204A	Applicability of Professional Codes and Standards – Limitations upon Authority
IC § 74-501	Officers Not to be Interested in Contracts

IC § 74-502

IC § 74-503

IC § 33-5504A

Cross References

[1615](#)

Remote Interests

Officers Not to be Interested in Sales

Governmental Entity.

Description

Director Spouse Employment

Policy 1615: Director Spouse Employment**Status: PROPOSED****Original Adopted Date:** [REDACTED]**Last Reviewed Date:** [REDACTED]

It is generally unlawful for a Director to have their spouse employed by IDLA in any paying position whereby such employment would require the payment or delivery of any IDLA funds, money, or property to their spouse.

However, Directors at IDLA who annually meet the following criteria may have a spouse employed by IDLA under the following conditions:

1. IDLA had a fall enrollment of 1,200 or fewer students in the prior school year;
2. The spouse will be employed in a nonadministrative position;
3. The position has been listed as open for application on IDLA's website or in a local newspaper for at least 60 days unless the opening occurred during the school year, in which case the position must have been listed as open for at least 15 days;
4. No applications were received that met the minimum certification, endorsement, education, or experience requirements of the position except for the Director's spouse; and
5. The Director abstained from voting on the spouse's employment and was absent from the meeting while such employment was being considered and determined.

The above five criteria must be met each subsequent school year where the Director's spouse is employed. Additionally, the following provisions are applicable in such situations:

1. Throughout the spouse's employment, the Director shall abstain from voting in any decision that affects the compensation, benefits, individual performance evaluation, or disciplinary action relating to the spouse and shall be absent from the meeting while such issues are being considered. Such limitation shall include a prohibition on voting and attendance concerning the following subject matters:
 - A. Negotiations regarding compensation and benefits;
 - B. Discussion and negotiation with IDLA benefits providers; and

C. Any matters relating to the spouse and letters of reprimand, direction, probation, non-renewal, or termination.

2. Regardless of spouse employment status, the Director may participate in deliberations and vote upon IDLA's annual fiscal budget and annual audit report;

3. Should the spouse of a Director be hired as a certificated teacher, notwithstanding any other policy or law to the contrary, such spouse may only be employed under a Category 1 annual contract pursuant to section 33- 514A, Idaho Code, and so long as the status of Director and spouse employee remains, shall not progress to subsequent contract stages with IDLA.

Legal References

IC § 33-5204

Description

Nonprofit Corporation — Liability — Insurance

Cross References

[1610](#)

Description

Board Member Conflict of Interest



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Policy 1400: Board/Staff Communications**Status: PROPOSED****Original Adopted Date:** **Last Reviewed Date:**

All reasonable means of communication are encouraged throughout the education community. Nevertheless, an organization must maintain order and structure to promote efficient and effective communications.

Staff Communications to the Board

All official communications or reports to the Board from principals, supervisors, teachers, or other staff members shall be submitted through the Superintendent. This shall not enlarge or restrict any staff member's right to appeal administrative decisions to the Board, provided that the Superintendent shall have been notified of the forthcoming appeal and that it is processed according to the applicable procedures for complaints and grievances.

Board Communications to Staff

All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent. The Superintendent will employ all such media as are appropriate to keep staff fully informed of the Board's concerns and actions.

Social Interaction

Staff and Board Members share a keen interest in the schools and education. Informal discussions on educational trends, issues and innovations, and general IDLA problems can be anticipated when they meet at social affairs and other functions. Staff and Board Members are encouraged to engage in such informal discussions while being mindful of any applicable confidentiality or Idaho Open Meeting Law considerations.

Policy 1405: IDLA Board Use of Email and Social Media**Status: PROPOSED****Original Adopted Date:** [REDACTED] |**Last Reviewed Date:** [REDACTED]

Use of email and other forms of electronic communication by Members of the Board will conform to the same standards of judgment, propriety, and ethics as other forms of IDLA Board-related communication. Board Members will comply with the following guidelines when using email and any other forms of electronic communication in the conduct of Board responsibilities:

1. The Board will not use email, social media, or other forms of electronic communication as a substitute for deliberations or voting at Board meetings or other communications or business properly confined to Board meetings, with a limited exception allowing for the use of video communication platforms to host virtual Board meetings. Any use of video communication platforms to conduct Board meetings shall comply with the guidelines herein.
2. Board Members will be aware that email and email attachments received or prepared for use in Board business or containing information relating to Board business, regardless of whether sent or received on a school-owned computer or personally-owned computer, may be regarded as public records, which may be inspected by any person upon request unless otherwise made confidential by law. Additionally, if a Board Member utilizes an IDLA-owned technology device for personal purposes, such communications may be subject to production in a public records request.
3. Board Members will note that individual postings made to social media sites should be considered carefully in light of how they would reflect on the poster, the Board of Directors, and IDLA. Opinions expressed by staff on a social networking website have the potential to be disseminated far beyond the speaker's desire or intention and could undermine the public perception of the fitness of the individual to serve students' interests. Individual Board member postings are an act of the individual and are not an act of the Board.
4. Board members will comply with the same standards as IDLA employees concerning confidential information and security measures taken when sending it electronically.
5. Board members shall refrain from downloading or using the TikTok app or visiting the TikTok website on any IDLA-provided device or while connected to the IDLA network. If TikTok has already been downloaded onto a device issued to a Board member by IDLA, the Board member shall delete the app or seek IDLA assistance.

Board Directors shall not use IDLA-provided email or social media for personal purposes.

Using any IDLA-provided electronic device for informal or personal purposes is permissible within reasonable limits, provided it does not interfere with their duties as a Board director and complies with IDLA policy. However, the Board member must understand that using IDLA-provided electronic devices for personal or informal purposes may be subject to production in a public records request and may be subject to acceptable technology use policies.

Definitions

"Deliberation" is defined as the receipt or exchange of information or opinion relating to a decision, but it shall not include informal or impromptu discussions of a general nature that do not specifically relate to a matter and are then pending before the public agency for decision.

Legal References	Description
144 Idaho 259 (2007).	Cowles Pub. Co. v. Kootenai Co. Bd. of County Commissioners
IC § 18-6726	TikTok Use by State Employees on a State-Issued Device Prohibited
IC § 74-101, et seq.	Idaho Public Records Act
IC § 74-202	Open Public Meetings – Definitions
Idaho Executive Order	2022-06
Cross References	Description
5325	Employee Use of Social Media Sites, Including Personal Sites
5325-P(1)	Employee Use of Social Media Sites, Including Personal Sites
5330	Employee Email and Online Services Usage
5330-F(1)	Employee Email and Online Services Usage - Policy Acknowledgment



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Policy 1410: Board/Superintendent Relationship**Status: PROPOSED****Original Adopted Date:** [REDACTED]**Last Reviewed Date:** [REDACTED]

The Board/Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Superintendent.

The Board hires, evaluates, and seeks the recommendations of the Superintendent as IDLA's chief executive officer. The Board adopts policies necessary to provide the general direction for IDLA and to encourage the achievement of strategic goals.

The Superintendent develops plans, programs, and procedures needed to implement the policies and directs IDLA's day-to-day operations. The Superintendent shall be employed for a term not exceeding any limit outlined in the Articles and Bylaws and shall be the Board's executive officer with such powers and duties as the Board prescribes. The Superintendent shall act as the authorized representative of IDLA whenever such is required.

The Board shall conduct an annual, written formal evaluation of the work of the Superintendent.

Legal References

IC § 30-30-612

Description

Idaho Nonprofit Corporation Act - Directors and Officers - Regular and Special Meetings

IC § 30-30-622

Idaho Nonprofit Corporation Act - Directors and Officers - Duties and Authority of Officers

IC § 33-5504

Duties of the Academy Board of Directors

Cross References

6100

Description

Superintendent

6100-P(1)

Superintendent - Board/Superintendent Relations



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Policy 1420: Director Expenses**Status: PROPOSED****Original Adopted Date:** [REDACTED]**Last Reviewed Date:** [REDACTED]

An IDLA Director is a non-compensated public official as defined in Idaho Code. However, consistent with the Articles and Bylaws, Directors may be reimbursed for actual and necessary expenses. A Director shall not receive remuneration for service as a Director. However, each Director shall be compensated for actual costs incurred for travel to, from, and attending meetings of the Board as provided herein.

To receive reimbursement for travel expenses, a Board Director must submit their request for reimbursement monthly.

Board Meetings

The Board shall approve payment of a Director's expenses incurred in traveling to and from Board meetings if the Director requests such payment for mileage at the standard IRS rate, or actual travel expense incurred, whichever is less.

Expenses for Board Members at Meetings Requiring Travel

Directors typically attend workshops, training institutes, and conferences at both the State and national level. It is appropriate that IDLA pay Director expenditures at these meetings requiring substantial travel from the general fund. IDLA intends to pay all legitimate costs for Directors to attend meetings requiring significant travel at the established rates for reimbursement set by IDLA, including the following:

1. Transportation as approved by the Board;
2. On-site transportation during the course of the meeting, such as bus, taxi, or rental car;
3. Hotel or motel costs for the Director, as necessary;
4. Food costs as necessary;
5. Incidental expenditures for tips and other necessary costs attributable to the Director's attendance at the meeting.

IDLA will not reimburse or pay for such items as liquor, expenses of a spouse or third party, separate entertainment, or other unnecessary expenditures.

Depending upon circumstances and dollar values at issue, IDLA may be required to report reimbursements that are consistent with IRS regulations. Tax consequences may be applicable. If such a circumstance does occur, Board members may elect to consult with their tax preparers regarding tax implications and possible deductions for expenses.

Legal References

IC § 30-30-611

IC § 33-5204

IC § 74-401 et seq.

Cross References

7430

Description

Compensation of Directors

Nonprofit Corporation — Liability — Insurance

Ethics in Government

Description

Travel Allowances and Expenses



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Policy 1430: Director Insurance**Status:** PROPOSED**Original Adopted Date:** **Last Reviewed Date:**

IDLA shall maintain sufficient insurance to protect the Board and its individual Members against liability arising from actions of the Board or its individual Members while each is acting on behalf of IDLA and within the Director's authority.

Legal References

IC § 30-30-626

Description

Idaho Nonprofit Corporation Act - Directors and Officers - Indemnification of Officers, Directors, Employees and Agents

IC § 33-5204

Nonprofit Corporation — Liability — Insurance

IC § 6-923

Tort Claims Against Governmental Entities - Authority of Political Subdivisions to Purchase Insurance

IC § 33-5509

Digital Learning Academy A State Department for Purposes of Risk Management

Policy 1300: Governance Policy**Status: PROPOSED****Original Adopted Date:** [REDACTED] **Last Reviewed Date:**
[REDACTED]

Adopting new policies and revising and amending existing policies shall be solely the responsibility of the Board of Directors.

All policies shall conform to local, State, and federal laws and the rules and regulations of the State Board of Education.

Adoption and Amendment of Policies

Proposed new policies and changes in existing policies shall be presented in writing for reading and discussion at a regular or special Board meeting. Such proposals may be referred to the Superintendent for detailed study as needed before Board action on the proposal. The Board encourages the Superintendent to contact other experts to have potential policies researched. Interested parties, including any Board Member, citizen, or employee of the Board may submit views or present data or arguments, orally or in writing, in support of or in opposition to the proposed policy. Any written statement by a person relative to a proposed policy or amendment should be directed to the clerk before the second reading.

Proposed new policies and proposed changes in existing policies shall undergo a minimum of two readings in the following manner:

1. At a regular or special Board meeting, the proposed new or amended policy shall be presented in writing for reading and discussion; and
2. The final vote for adoption shall occur no earlier than at the second reading of the particular policy.

Although approval of a new or amended policy requires a minimum of two readings, temporary approval may be granted by the Board in place of a formal policy to meet emergency conditions or special events that will take place before formal action can be taken or the Board can take a majority vote to suspend the two reading requirement for warranted circumstances.

All new or amended policies shall become effective upon adoption unless a specific effective date is provided in the motion for adoption.

Policies, as adopted or amended, shall be part of the meeting minutes at which action was taken and shall also be included in IDLA's policy manual. IDLA policies shall be reviewed periodically unless otherwise detailed in a specific policy by the Board.

Administration in Absence of Policy

In cases where action must be taken before the next Board meeting and where the Board has provided no policies or guides for administrative actions, the Superintendent shall have the power to act.

His or her decisions, however, shall be subject to review by action of the Board at its next regular meeting. In addition, it shall be the duty of the Superintendent to inform the Board of such action and the need for policy.

Suspension of Policies

Under circumstances requiring a policy waiver, the policy may be suspended by a majority vote of the members present. To suspend a policy, all Directors must have received written notice of the meeting, including a proposal to suspend the policies and an explanation of the purpose of such suspension. If such a proposal is not made in writing before the meeting, the policies may only be suspended by a unanimous vote of all Directors present.

Policy Manuals

The Superintendent shall develop and maintain a current policy manual that contains IDLA policies. Each administrator, staff, students, and other residents shall have ready access to the manual. All policy manuals distributed to anyone shall remain the property of the IDLA and shall be subject to recall at any time.

Legal References	Description
IC § 30-30-601	Idaho Nonprofit Corporation Act - Directors and Officers - Requirement for and Duties of the Board
IC § 74-201 et seq.	Formation of Public Policy at Open Meetings
IC § 33-5504	Duties of the Academy Board of Directors



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Policy 1310: Administrative Procedures

Status: PROPOSED

Original Adopted Date: [REDACTED] **Last Reviewed Date:**

The Superintendent shall develop such administrative procedures as are necessary to ensure consistent implementation of policies adopted by the Board.

When a written procedure is developed, the Superintendent shall submit it to the Board as an information item. The Board need not approve such procedures, though they may be revised when it appears that they are inconsistent with the Board's intentions as expressed in its policies. On controversial topics, the Superintendent may request prior Board approval.



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Policy 1313: Conflicting Policies and Procedures **Status:** PROPOSED
Original Adopted Date: [REDACTED] | **Last Reviewed Date:**
[REDACTED]

If any of the policies adopted by the Board of Directors conflict with one another, the policy adopted, revised, or reviewed most recently shall be the policy in effect.

If any procedures promulgated by IDLA conflict, the procedure adopted, revised, or reviewed most recently shall be in effect.

If any policy and procedure conflict, the policy shall override the procedure.



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Policy 1320: Governance Rights

Status: PROPOSED

Original Adopted Date: [REDACTED] **Last Reviewed Date:** [REDACTED]

Except where limited or restricted by law, the Board retains the right to operate and govern its affairs in such areas as but not limited to:

1. The academic calendar;
2. The procedures to use in handling public complaints about employees;
3. The nonteaching duties and responsibilities of teachers;
4. The procedure for conducting teacher evaluations;
5. When and under what circumstances a certificated employee will be placed on probation;
6. Establishment of written contracts for certificated personnel;
7. Establishment of contract notification dates;
8. Extracurricular assignments;
9. Personnel files;
10. Direction, employment, dismissal, promotion, transfer, assignment, and retention of employees;
11. Relieving employees from duties because of lack of work or funds and under conditions where continuation of such work would be inefficient and nonproductive;
12. Maintenance of the efficiency of IDLA operations;
13. The methods, means, job classifications, and personnel by which IDLA operations are to be conducted;
14. Any actions necessary to carry out the missions of IDLA in situations of emergency; and
15. Establishment of the methods and processes by which work is performed.

The Board reserves all other rights, statutory and inherent, as provided by State law, the Articles, and the Bylaws. The Board also reserves the right to delegate authority to the Executive Director for the ongoing direction of all IDLA programs.

Legal References

Description

IC § 33-5504

Duties of the Academy Board of Directors

Cross References

6100

Superintendent

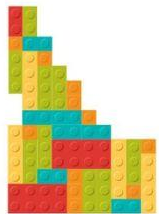
6100-P(1)

6100-P(1) Superintendent - Board/Superintendent
Relations -

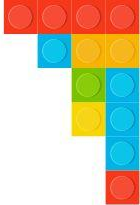


IDLA Board Meeting

January 14, 2025



IDAHO DIGITAL LEARNING ALLIANCE
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GUIDELINES FOR ADDRESSING THE BOARD DURING OPEN FORUM

Open Forum is allowed during a regular scheduled Board meeting and will not be permitted during a special Board meeting or an Executive Session. The duration of time allowed per speaker will not exceed five minutes. Should a large number of speakers wish to speak on the same issue or topical area, the Chair of the Board may limit the time allocated to each speaker, ask representatives of the group to summarize their colleague's statements, or limit the number of speakers. The total time allotted for the Open Forum will not exceed thirty minutes. Speakers may not air personnel matters, personal complaints, grievances, or partisan political issues.

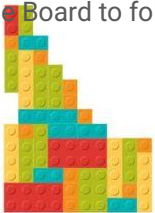
The following priority will be given to speakers during the Open Forum:

I. Presentations from individuals or groups on matters scheduled for Board action or discussion on the meeting agenda;

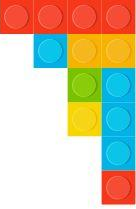
II. Presentations from individuals or groups on matters not scheduled for Board action or consideration, and who have not made presentations at the Open Forum within the previous six (6) months; and

III. Presentations from individuals or groups on matters not scheduled for Board action or consideration and who have made presentations at the Open Forum within the previous six (6) months.

Because of the diversity of issues, members of the Board do not respond to the speaker during the Open Forum. Instead, the speakers' concerns are recorded, and time is allotted in the future for the Board to follow up.



Action Items



First Reading

6.2 Establish policies that ensure IDLA is able to provide consistent support for Idaho districts.

1500 - [Board Meetings](#)

[1500-P\(1\)](#)

1510 - [Open Meeting Law Compliance and Cure](#)

1600 - [Code of Ethics for IDLA Board Members](#)

1610 - [Board Member Conflict of Interest](#)

1615 - [Director Spouse Employment](#)

Second Reading

6.2 Establish policies that ensure IDLA is able to provide consistent support for Idaho districts.

1400 - [Board/Staff Communications](#)

- Staff communication with the Board should be submitted through the Superintendent

1405 - [IDLA Board Use of Email and Social Media](#)

- Digital communication does not substitute for deliberation or voting
- Public Records
- No Tik Tok

1410 - [Board/Superintendent Relationship](#)

- Role of the Superintendent

1420 - [Director Expenses](#)

- Reimbursement

1430 - [Director Insurance](#)

- Liability

Third Reading

6.2 Establish policies that ensure IDLA is able to provide consistent support for Idaho districts.

1300 - [Governance Policy](#)

- Process and policy for adopting IDLA policy

1310 - [Administrative Procedures](#)

- Expectations for the Superintendent in creating procedures that implement adopted policy

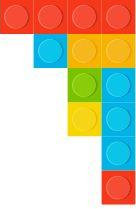
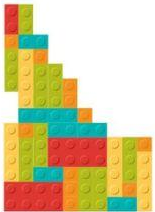
1313 - [Conflicting Policies and Procedures](#)

- When policies conflict, the newest policy supersedes any previous policy

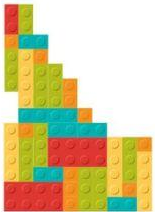
1320 - [Governance Rights](#)

- Areas of governance the Board may adopt policy to govern

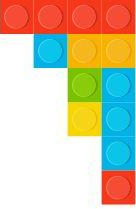
Board Member Updates



Superintendent Updates



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Legislative Update

6.2 Establish policies that ensure IDLA is able to provide consistent support for Idaho districts.

Strategic Plan Goal 1.4 Update

1.4 Implement a communication strategy to increase parent engagement

- In support of the Parent App deployment, a [“parent’s perspective” video](#) has been created as well as postcards for District Programs to hand out.
- IDLA monthly newsletter coming in January 2025! - There will be an opt-in option on the website for parents to sign up for “more information.”
- Social Media - With the addition on the Communication Specialist role, we’ve increased coverage on all social media channels. **Engagement is up 98%!**



<https://www.facebook.com/IDigLearning>

<https://www.linkedin.com/company/idaho-digital-learning-academy/>

<https://x.com/IDigLearning>

<https://www.instagram.com/idiglearning/>

Strategic Plan Goal 4.4 - Supervision and Instruction Update

4.4 Prepare IDLA students for the AI-supported workforce.

- **Goal:** Increase staff's understanding and use of AI tool
- **Obj:** Conduct departmental training and exposure on AI tools, ensuring that at least 80% of staff demonstrate a higher comfort level in understanding the practical application of these tools within six months.

ChatGPT

U3L1: October JIT Departmental Updates Lesson

Grades published

Students' Progress & Performance

Pages

- Departmental Updates Introduction
- Instruction Updates
- AI Tool Spotlight**
- Supervision Updates
- Accessibility Minute
- Technology Updates

AI Tool Details

View Glossary PRINT

Listen

Make a selection to view student answers. Select a Student

Gemini

Canva

Piktochart

Diffit

Grammarly

MagicSchoolAI

Strategic Plan Goal 4.4 - Technology Team Update

4.4 Prepare IDLA students for the AI-supported workforce.

The screenshot displays the 'Student Portal' interface. At the top, the 'IDAHO DIGITAL LEARNING ALLIANCE' logo is on the left, and navigation links for 'Announcements', 'Jason Bourne Student', and a user icon are on the right. The main content area is divided into two columns. The left column, titled 'YOUR RECOMMENDED PATH + POSSIBLE CLASSES', lists several AP courses: AP Computer Science (A) (Fall 2024), AP Computer Science (B) (Spring 2025), AP Psychology A (Fall 2024), AP U.S. Government & Politics A (Fall 2024), and English 9A - FX (Fall 2024). Below these are links for AP U.S. Government & Politics A, English 10A - FX, Biology A - FX, and US History 10A. The right column, titled 'OTHER PROGRAM PATHWAYS YOU MIGHT LIKE', features a 'Dual Credit Nursing Assistant (CNA)' pathway with a description and a 'Dual Credit Nursing Assistant (CNA)' button. Below this are four 'Dual Credit' pathways: Dual Credit Fundamentals of Health Professions (LCSC), Dual Credit Medical Terminology (LCSC), Dual Credit Certified Nursing Assistant A (LCSC), and Dual Credit Certified Nursing Assistant B (LCSC). A blue box at the bottom right of the right column contains an information icon and the text 'Visit your about you page to refine your class choices' with a right arrow.

Strategic Plan Goal 4.4 - Technology Team Update

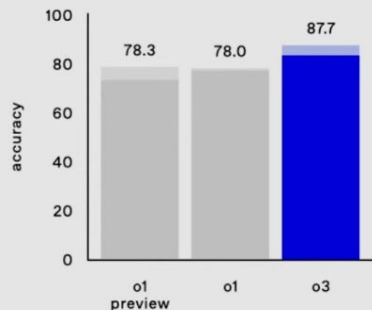
Student Tool Evaluation Update

- Privacy
- Security
- Equity
- Quality
- Integration

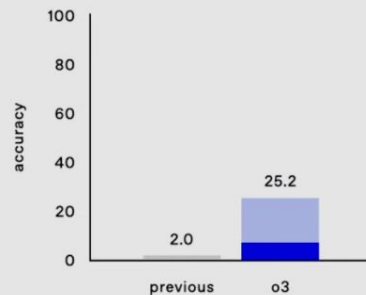
Strategic Plan Goal 4.4 - Technology Team Update

The current state of AI

PhD-level Science Questions (GPQA Diamond)



Research Math (EpochAI Frontier Math)



Strategic Plan Goal 4.4 - Technology Team Update

The current state of AI

Gemini **Advanced** ▼
1.5 Pro with Deep Research

research the Idaho Digital Learning Alliance and how it operates

✦ Here's the plan I've put together. Let me know if you need any changes before I start researching.

Idaho Digital Learning Alliance Research



Research Websites

- research the Idaho Digital Learning Alliance and how it operates
- (1) Find the official website of the Idaho Digital Learning Alliance.
 - (2) Find information about the mission, goals, and structure of the Idaho Digital Learning Alliance.
 - (3) Find details on the types of digital learning resources and services offered by the Idaho Digital Learning Alliance.
 - (4) Research how the Idaho Digital Learning Alliance collaborates with schools and districts across...

[More](#)



Analyze Results



Create Report



Ready in a few mins

[Edit plan](#)

[Start research](#)



Strategic Plan Goal 4.4 - Technology Team Update

The current state of AI

Idaho Digital Learning Alliance: Expanding Educational Horizons in Idaho

The Idaho Digital Learning Alliance (IDLA) has emerged as a pivotal force in transforming the educational landscape of Idaho¹. Established by the Idaho State Legislature in 2001, IDLA operates as a state-sponsored virtual school, recognized as a leader in online education both within Idaho and nationally². By collaborating with school districts, IDLA provides online learning opportunities for students across the state, expanding access to high-quality education and supporting diverse learning styles. This article delves into the mission, goals, structure, and offerings of IDLA, examining its impact on students, educators, and the broader educational system in Idaho.

Mission and Goals of IDLA

At the heart of IDLA lies a commitment to expanding access to high-quality education for all Idaho students. Its mission is to "serve Idaho students and schools through innovative solutions, collaborative relationships, and equal access to high-quality education"³. This mission is driven by the recognition that traditional brick-and-mortar schools may not always cater to the diverse needs and circumstances of all learners. IDLA strives to bridge this gap by offering flexible online learning options that complement and enhance existing educational pathways.

IDLA's goals are deeply rooted in its mission:

- **Provide Access and Equity:** IDLA aims to ensure that all students in Idaho, regardless of their location or individual circumstances, have equal access to a wide range of educational opportunities. This is particularly crucial for students in rural areas or those facing challenges in attending traditional schools².
- **Flexibility and Choice:** IDLA recognizes that students learn in different ways and at different paces. By offering online courses with varying levels of flexibility, IDLA empowers students to tailor their learning experiences to their individual needs and preferences⁴.

Strategic Plan Goal 4.4 - Technology Team Update

The current state of AI

Sam Altman, CEO of OpenAI 1/6/25

We are now confident we know how to build AGI as we have traditionally understood it. We believe that, in 2025, we may see the first AI agents "join the workforce" and materially change the output of companies. We continue to believe that iteratively putting great tools in the hands of people leads to great, broadly-distributed outcomes.

We are beginning to turn our aim beyond that, to superintelligence in the true sense of the word. We love our current products, but we are here for the glorious future. With superintelligence, we can do anything else. Superintelligent tools could massively accelerate scientific discovery and innovation well beyond what we are capable of doing on our own, and in turn massively increase abundance and prosperity.

This sounds like science fiction right now, and somewhat crazy to even talk about it. That's alright—we've been there before and we're OK with being there again. We're pretty confident that in the next few years, everyone will see what we see, and that the need to act with great care, while still maximizing broad benefit and empowerment, is so important. Given the possibilities of our work, OpenAI cannot be a normal company.

Dario Amodei, CEO of Anthropic 10/24/24

What powerful AI (I dislike the term AGI)³ will look like, and when (or if) it will arrive, is a huge topic in itself. It's one I've discussed publicly and could write a completely separate essay on (I probably will at some point). Obviously, many people are skeptical that powerful AI will be built soon and some are skeptical that it will ever be built at all. I think it could come as early as 2026, though there are also ways it could take much longer. But for the purposes of this essay, I'd like to put these issues aside, assume it will come reasonably soon, and focus on what happens in the 5-10 years after that. I also want to assume a definition of what such a system *will look like*, what its capabilities are and how it interacts, even though there is room for disagreement on this.

By *powerful AI*, I have in mind an AI model—likely similar to today's LLM's in form, though it might be based on a different architecture, might involve several interacting models, and might be trained differently—with the following properties:

- In terms of pure intelligence⁴, it is smarter than a Nobel Prize winner across most relevant fields - biology, programming, math, engineering, writing, etc. This means it can prove unsolved mathematical theorems, write extremely good novels, write difficult codebases from scratch, etc.

Google Deepmind researcher, 1/6/25

There are maybe a few hundred people in the world who viscerally understand what's coming. Most are at DeepMind / OpenAI / Anthropic / X but some are on the outside. You have to be able to forecast the aggregate effect of rapid algorithmic improvement, aggressive investment in building RL environments for iterative self-improvement, and many tens of billions already committed to building data centers. Either we're all wrong... or everything is about to change.

It's hard to convey my views without sounding like an AI grifter 🙄

I will say this: many researchers at frontier labs are taking the prospect of short timelines very seriously, and virtually nobody outside the labs is talking enough about the safety implications.

OpenAI Researcher

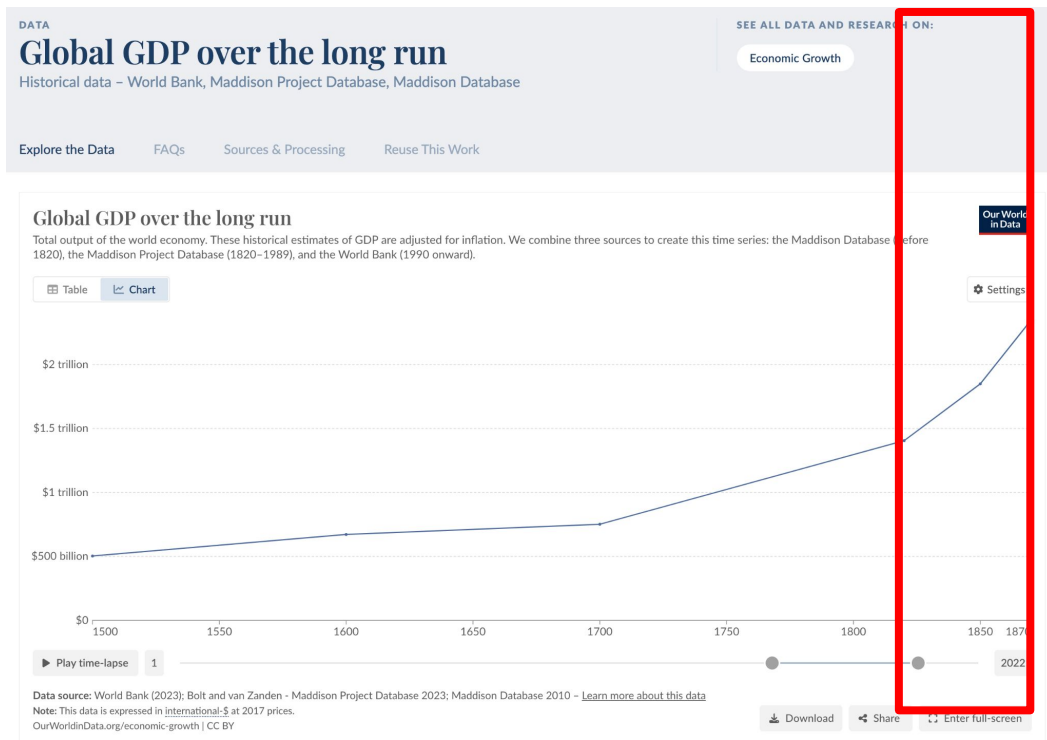
It feels outside of the overtone window right now to suggest that so much change could happen very quickly, or even to realistically grapple with what those changes might entail. It is too easy to say "the present is more urgent and more real."

Head of Mission Alignment, OpenAI

Nonetheless, change is coming. It will be reflected first in the prices of goods and labor. It will force changes in strategy in businesses, institutions of all kinds, and countries.

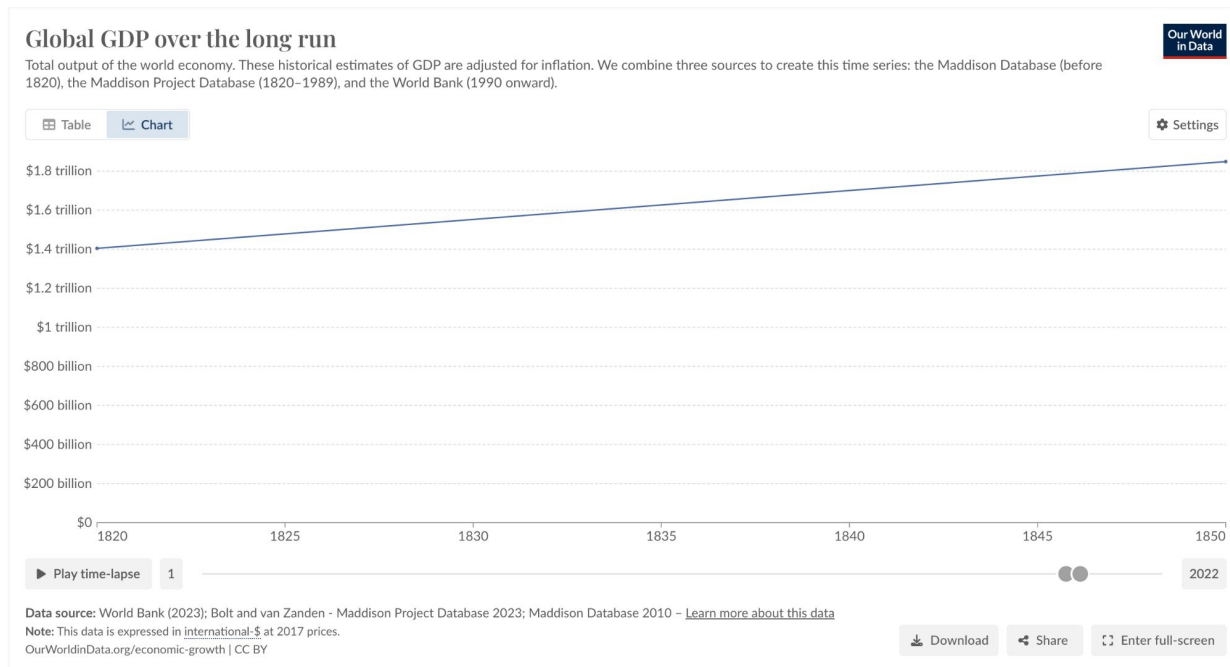
Strategic Plan Goal 4.4 - Technology Team Update

The current state of AI



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Student Tool Evaluation Update

- Privacy
- Security
- Equity
- Quality
- Integration

Google Under 18 Requirements for YouTube in Schools

Google Under 18 Requirements for YouTube and workspace “additional tools” in Schools

 Confirm acknowledgement of parental consent requirement for the Additional Google services turned on for users under 18 [REVIEW CONSENT](#)

Starting March 2025, users under 18 won't be able to access [Additional Google services](#) that don't have parental consent confirmed. If consent is confirmed for all services, no action is needed. [Learn more about parental consent](#)

Summary: Google legal language requires parents' consent for students under 18 to access "Additional Services," including YouTube. While the requirements have been in place since 2020, Google has added a layer of certification of parental consent annually and defaulted to "No" in March 2025. These requirements are recent and potentially heavily disruptive of YouTube's educational use. No federal guidelines require consent; only Google requirements and recent changes now require annual consent to be added, or the default will be "No."

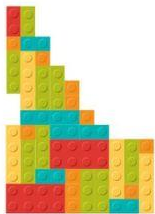
[Legal Language Requirements](#)

[Timeline of Key Developments in YouTube and Google Workspace for Education Policies](#)

[Impact of Disabled YouTube](#)

[Security and Privacy Implications](#)

[Impacts on Districts and Online Learning](#)



24-25 Board Meeting Dates

- Tuesday, January 14, 2025 – Virtual 10:00 a.m. MST
- Tuesday, February 4, 2025 – Face to Face, Boise, Noon MST
- Tuesday, April 8, 2025 - Virtual 11:00 a.m. MST
- Tuesday, May 13, 2025 - Virtual 10:00 a.m. MST
- Tuesday, June 17, 2025 - Face to Face, Boise, Noon MST

Supplemental Report to the Board

January 14, 2025

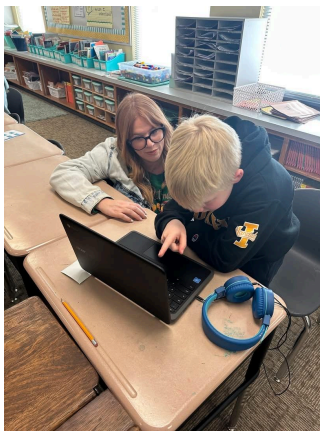
Superintendent Simmons

Culture

Recharge

I hope January finds you rested and ready for the second half of the school year! I reinforced with our staff the importance of intentionally taking time out to recharge. We recharge differently - social time with friends or quiet time with a good book. During those rare opportunities when a holiday provides us additional time off, we must use some time to refill our cups. I hope each of you was able to recharge over the holiday break!

Student Success



Hour of Code

IDLA Faculty and Staff partnered with the Idaho STEM Action Center in December to support Hour of Code. Computer Science Education Week is recognized during the first week of December each year. The Idaho STEM Action Center, supported by Code.org, provides opportunities for educators and professionals to support students by spending an hour completing computer science activities with them.

Pictured in this newsletter is IDLA Full-Time Teacher Callie Makiya. Callie and many other staff members supported students learning skills that support coding and computer science during the first week of December. Time working with students is always rewarding, and one of my rewarding moments came while working in a 1st-grade classroom. A student isolated from the other student groups in the classroom had lots of energy and took extra time to get on task. Once on task, though, he completed all the activities much quicker than his peers. It's exciting for me to see students of all abilities

and challenges learn that they might have a future in computer science!

News

Legislature

The 2025 Idaho Legislative session is upon us! The Strategic Leadership Team and I will work hard to track bills related to education, specifically those that may impact IDLA. I will keep a Legislative Update as a standing item on

IDLA Board Meeting agendas through the end of the session. If any urgent items come forward that need Board member input before the next scheduled meeting, I will contact you by phone or email.

I have had a lot of positive conversations with legislators before the session. IDLA receives support from Democrats and Republicans across the spectrum. We have strong relationships with education stakeholders, the Governor's office, the State Department of Education, and the State Board of Education. I feel confident that, regardless of what this legislative session brings us, IDLA will be able to continue its mission to provide equity of opportunity to students across our state.

Events

2024 ISBA Convention

In November, members of the IDLA team attended and presented at the ISBA Convention. The IDLA Team had an opportunity to share how we partner with rural districts, district AI policy needs, and an overview of AI in education. The ISBA Convention is also a key opportunity for our District Programs team to connect with school leaders from their region.