

Idaho Digital Learning Alliance

Silverstone Amenity Center
3405 East Overland Road, Meridian, ID 83642

Business Meeting of the Board of Directors

Zoom: <https://idla.zoom.us/j/2083420207>

Meeting ID: 208 342 0207

June 17, 2025

Tuesday, June 17, 2025 @ 4:15 PM

Board Members Present

- Mr. Lance Hansen, Mrs. Karla LaOrange, Mrs. Michelle Clement Taylor, Mr. John Stiffler, Mr. Jeff Schutte, Mr. Matt Valadao

Board Members Absent

- Mr. Brian Lee, Mr. Norm Stewart

Staff Members Present

- Mr. Brian Smith, Mr. Monte Woolstenhulme, Mr. Ryan Gravette, Ms. Jolene Del Re, Ms. Kim Caldrony, Mr. Jeff Farden, Mr. Jeff Simmons

Others Present

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Call to Order, Introductions, and Welcome @ 4:15 PM

I. Agenda

The meeting was called to order at 4:19 p.m.

A motion was made to approve the agenda by Mrs. Michelle Clement Taylor, and seconded by Mr. John Stiffler. The motion is unanimous.

II. Public Comment

III. Consent Agenda

1. Approval of the Minutes
2. Expenditures
3. Personnel

A motion was made to approve the consent agenda, which includes the expenditures, meeting minutes, and personnel by Mrs. Karla LaOrange, and seconded by Mr. Jeff Schutte. The motion is unanimous.

IV. Action Items

1. New Board Member Appointment, Superintendent, Mr. Matt Valadao
A motion to approve the appointment of Mr. Matt Valadao to the IDLA Board of Directors was made by Mrs. Michelle Clement Taylor and seconded by Mr. John Stiffler. The motion is unanimous.
2. Oath of Office, Mr. Matt Valadao
The Oath of Office was recited out loud under the direction of the Board Chair.
3. Policies, 1st Reading
 - a. #2520 - IDLA Library Materials Selection & Parent Input Policy
 - 2520 -F1 - Library Materials Concern Form
 - b. #7270 - Property Records
 - c. #7300 - Revenues
 - d. #7310 - Advertising in Schools/Revenue Enhancement
Less procedure and more policy in #2520 to allow more flexibility
The board requested that revisions be made to policy #2520 for the next meeting. A motion was made to accept the first reading of policies #'s 2520, 2520-F1, 7270, 7300, and 7310 by Mrs. Karla LaOrange and seconded by Mrs. Michelle Clement Taylor. The motion is unanimous.
4. Policies, 2nd Reading
 - a. #7230 - Financial Reporting and Audits
 - b. #7236 - Employees Paid with Federal Funds and Unexpected or Extraordinary Closures
 - c. #7237 - Retention of Records Relating to Federal Grants
A motion was made to accept and move policies # 7230, 7236, and 7237 to the final reading. The motion was made by Mr. John Stiffler and seconded by Mr. Matt Valadao. The motion is unanimous.
5. Policies, Final Reading
 - a. #7210 - Fixed Assets (GASB Statement 34)
 - b. #7215 Fund Accounting System (GASB Statement)
 - c. #7218 - Federal Grant Financial Management System
 - d. #7220 - Documentation and Approval of Claims
 - e. #7225 - Financial Fraud and Theft Prevention
A motion to accept and move policies #7210, 7215, 7218, 7220 & 7225 into board policy was made by Mrs. Karla LaOrange and seconded by Mr. Jeff Schutte. The motion is unanimous.
6. Superintendent Contract
A motion to offer the contract as it is laid out in the board packet for a 3-year period was made by Mr. John Stiffler and seconded by Mrs. Michelle Clement Taylor. The motion is unanimous.
7. FY 2025 Revised Budget
A motion to approve the FY 2025 budget was made by Mrs. Michelle Clement Taylor and seconded by Mrs. Karla LaOrange. The motion is unanimous.
8. FY 2026 Proposed Budget
A motion to approve the FY 26 proposed budget was made by Mr. Jeff Schutte and seconded by Mrs. Karla LaOrange. The motion is unanimous.

9. Special Virtual Meeting Date, June 25th

A motion was made to approve the special meeting date of June 25th by Mrs. Michelle Clement Taylor and seconded by Mr. John Stiffler. The motion is unanimous.

10. FY 2025 -2026 Board Meeting Dates

A motion to approve the proposed board meeting dates distributed in the board packet was made by Mr. John Stiffler and seconded by Mr. Matt Valadao. August 5th, 2025, is the decided date for the options given. The motion is unanimous.

V. Updates

1. Board Member Updates- All

All of the board members spoke of upcoming summer activities, travel, family, and projects. The newest Board member gave some updates on the district population and programs. One board member will be exiting due to a shift/ move to another district.

2. Superintendent Update

Mr. Jeff Simmons gave a brief update on the last month and thanked all of the Directors for their dedication and efforts.

A motion to adjourn the meeting at 5:10 p.m. was made by Mrs. Karla LaOrange and seconded by Mr. John Stiffler. The motion is unanimous.

2025 - 2026 Board Meeting Dates

- Tuesday, August 5, 2025 – Face-to-Face, Boise, Noon MST
- Tuesday, September 9, 2025 - Virtual 10:00 a.m. MST
- Tuesday, October 14, 2025 - Virtual 10:00 a.m. MST
- Tuesday, November 11, 2025 - Face-to-Face, Coeur d' Alene, Noon PST
- Tuesday, January 13, 2026 - Virtual 10:00 a.m. MST
- Tuesday, February 3, 2026 - Face-to-Face, Boise, Noon MST
- Tuesday, April 14, 2026 - Virtual 10:00 a.m. MST
- Tuesday, May 12, 2026 - Virtual 10:00 a.m. MST
- Tuesday, June 16, 2026 - Face-to-Face, Boise, Noon MST